

# Kerikeri Cruising Club (KCC) Marina Committee Minutes

Meeting of the Marina Committee Tuesday 8 November 2016  
at Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay  
Road, Kerikeri.

The meeting commenced at 6.30pm

## 1 Attending

J Murdoch (Chair), L Ayr, M Carere, P Williams, P Pederson, K Staff, P Harris  
M MacDiarmid, P McLea (attending)

## 2 Apologies

None

## 3 Confirmation of minutes of previous meeting

*It was resolved that the minutes of the meeting 11 October 2016 be  
accepted.*

*Proposed J Murdoch/Seconded L Ayr: Carried*

## 4 Health & Safety

No incidents recorded

## 5 Maintenance

Winch cable needs to be shortened so it lays on the drum & avoids permanent creases in the wire – Cookes Wire Ropes.	Mobile swage cannot be located
Trolley arms – rust scale	K Staff advises rust is minor
Beach sand & pebbles	Nib wall is helping
Coastguard special cleats	Installed
Breakwater checker plate section	Replaced with additional 50mm
Sea North has inspected 10 through bolts. Report circulated to marina committee	

Breakwater Fitch Plate, Whalers & Through Bolt Replacement – reports & suggestions tabled to committee. Get quotes as recommended & quote for doing it in sections & price for just doing the bolts. Get advice on black steel (not galvanised) for fitch plate.

Electrical standards – check with other marinas & come back with numbers of how many people affected

C38 – pile addition – next meeting – details of all berths anomalies

## 6 Matters Arising

Water Quality – fuel water signage has been installed  
Haul out trolley arm rust is minor – rust inhibiting oil would assist

## 7 Correspondence

From/To	Regarding	Action/recommendation
K Farrand	Insurance confirmation required, licence & rules in breach, breach to be remedied or boat removed & licence cancellation may be considered	Insurance confirmation now provided.

*It was resolved to accept the inwards & outwards correspondence.  
Proposed P Harris/Seconded M Carere: Carried*

## 8 Finances

A profit & loss report to 31 October 2016 & invoices for payment were distributed at the meeting.

*It was resolved to accept the profit & loss report to 31 October 2016 & to authorise the invoices for payment as circulated & tabled (ADT 86.25, East West Waste 620.34, KCC 86.25, R Burling 2,875) at the meeting.*

*Proposed J Murdoch/Seconded P Williams: Carried*

### 8.1 Debtors

K Staff to follow up

## 9 Berth Licence Sales

*It was resolved that the current procedure of the marina committee recommending to the General Committee berth license transfers be retained.*

*Proposed M Carere/Seconded K Staff: Carried (Against L Ayr, P Williams)*

*It was resolved to recommend to the Kerikeri Cruising Club General Committee that the sale of licence C38 from T Newton to D & A Warren be ratified subject to all conditions being met & the purchaser being advised in writing that they must undertake to sell the 2<sup>nd</sup> berth license if they do not have two boats.*

## 10 Compliance/Resource Consent

FNDC – consent for the reclamation copy to Marina Committee  
Car parking legal opinion for Marina Committee  
Reclamation title – J Murdoch will follow up with D France & B Donaldson

## 11 Manager's Report

Marina committee comfortable with concept of part day cover during weekends & public holidays.

## 12 Policies

Selection provided to committee. M MacDiarmid to draft & collate additional in the new year.

## 13 KCC General Committee Report Back

Mast gantry to be reinstated.

## 14 General Business

### 14.1 Marina Extension Plans

P Williams will prepare a proposal for possible future marina in Doves & Apple Tree Bays

### 14.2 Mast Gantry

Club is progressing

### 14.3 Fuel Jetty/Mast Gantry Cost Proportions

Mast Gantry has historically been 100% Club expense

Fuel Jetty is 1/3 marina: 2/3 club expense split.

### 14.4 Fairway into the Marina

P Williams will draft a report

## 15 Next meeting

Tuesday 13 December 2016

Meeting closed 8.57pm