

Kerikeri Cruising Club (KCC) Marina Committee Minutes

**Meeting of the Marina Committee Tuesday 14 October 2014
at Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay
Road, Kerikeri.
The meeting commenced at 6pm**

1 Attending

P Woods (Chair), P Harris (Deputy Chair), K Staff, M Carere, J Murdoch
M MacDiarmid, P Donahoe (attending).

2 Apologies

None

3 Confirmation of minutes of previous meeting

It was resolved that the minutes of the meeting 9 September 2014 be accepted.

Proposed P Harris/Seconded M Carere: Carried

4 Health & Safety

No incidents to report.

5 Maintenance

5.1 Pile Replacement

Timber piles have been ordered from Total Marine. Statutory Supervisor approval was sought prior to ordering the piles.

Driveway above the Club/on concrete section needs attention as it is showing early signs of slumping.

Rubbish light installed & ~~winch~~ shed light will be installed with a sensor light on shed.

P Donahoe departs

6 Matters Arising

None

7 Correspondence

From/To	Regarding	Action/recommendation
Marsh Insurance	Changes to the 3 rd party boat insurance cover	
Trustees Executors	Pile refurbishment approval requested . 2 quotes not possible as local contractors not available. Previous invoices for comparable work provided in lieu of quotes.	As per Sep 2014 committee meeting.
Financial Markets Authority	Advice on KCC status	Forwarded to Marina Committee & General Committee
Trustees Executors	Response to Law North letter on KCC status under the Financial Service Providers Act	Forwarded to Marina Committee & General Committee
Trustees Executors	Approval to refurbish piles as per letter above	Piles ordered
Paymark	\$2 paper invoice fee advice	Emailed invoices requested

It was resolved to authorise P Woods to join L Ayr & A McSweeney in progressing the issues around KCC 'issuer' status.

Proposed J Murdoch/Seconded M Carere: Carried

It was agreed to circulate draft 2014 AGM minutes to berth licensees with Statutory Supervisors Report & information on FMCA changes.

It was resolved to accept the inwards & outwards correspondence.

Propose P Woods/Seconded J Murdoch: Carried

8 Finances

2% finance charge being charged on overdue accounts.

A profit & loss report & invoices for payment had been circulated.

It was resolved to accept & authorise the invoices for payment as advised & tabled & profit & loss report.

Proposed J Murdoch/Seconded K Staff: Carried Abstain P Harris

9 Marina Manager

Circulate new & old Deed of Assignment to Marina Committee.

Send a copy of new & old Deed of Assignment to Statutory Supervisor & procedure change outlined.

It was resolved to approve P Woods & P Harris as signatories on the Kerikeri Cruising Marina bank accounts.

10 KCC General Committee Report Back

11 General Business

11.1 Committee Membership

Committee to contemplate.

11.2 Coastal Consent Sub-Committee

Keep same membership

11.3 License Transfer Process

Update Ops Manual & Waiting List process review . on agenda for next meeting.

12 Next meeting

Tuesday 11 November 2014 6pm

Meeting closed 7.57pm