

# Kerikeri Cruising Club (KCC) Marina Committee Minutes

## Meeting Thursday 16 February 2023 at the Kerikeri Cruising Club clubhouse & via Phone, 346 Opito Bay Road, Kerikeri The meeting commenced at 6.00pm

R Dempster (Deputy Chair), M Carere, D Brock, P Pedersen (via phone), M Simpson, M Lucas,

M MacDiarmid, P McLea (attending)

### 1 Apologies

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| Resolution | That the apology from P Woods be accepted<br>Proposed R Dempster/Seconded M Simpson: Carried |
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### 2 Confirmation of Minutes

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| Resolution | That the minutes of the 15 December 2022 meeting of the Marina Committee be accepted<br>Proposed M Carere/Seconded M Simpson: Carried |
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### 3 Matters Arising

The Marina Condition Report has been commissioned with Shorewise.

Mast Gantry – Engineer has been appointed to inspect the gantry & an inspection has occurred 15/2/23.

Seek clarification on marina committee role & mast gantry responsibility.

Vacuum sander not installed as yet – not a priority currently as cyclone repairs are made

Sighted for evidence on effectiveness of lighting. Contact “Dark Skys” for advice on appropriate lights

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| Resolution | That a motion sensor flood light be installed on B pier facing back into the car park for security & safety purposes.<br>Proposed R Dempster/Seconded M Simpson: Carried |
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#### 3.1 Procurement Document & Licence Review

D Brock & T Bingham have reviewed the Procurement Policy & “Procedure & Structure for undertaking significant club projects”. D Brock has reviewed the Marina Berth Licence.

Next steps:

- Marina Committee (by the March 14<sup>th</sup> meeting) & General Committee to review
- legal review
- adoption by Club at appropriate General Meeting – clarification needed ascertain which group of Club members need to adopt these.

## 4 Health & Safety

Storm Crowd Control – signage “Access to the Club is currently restricted to authorised persons for safety reasons”.

Water leaks prior to Christmas due to heat on pipes  
Haul out busy  
Sump pump for bore: P Pedersen to supply cable

Tree fall behind dinghy lockers, driveway

Storm prep done in accordance with plan but plan will be reviewed.

An initial post cyclone survey of the marina & boats was done & the work generated noted & begun.

E30 bolts tightened, stainless steel bolts tightened around the steel piles, timber walers being manufactured, wear strips being repaired & additional being installed as required, debris removed, E pier cleaned up, Dixon’s approached for new pile guides, new pile guides will be fitted during next week’s high tides, D pier T-head pile guide will be installed with ply packer to fit to existing pile

Mooring lines were a problem during the cyclone: 3 strand line seemed to fare better than braided ‘dock lines’.

Options to improve the lines could include:

- a ‘Dock Master’ 1 x volunteer per pier to monitor lines
- Training for marina occupiers,
- Tonnage of vessel to be incorporated in the mooring line requirements

All marina committee to forward ideas to M MacDiarmid

In the meantime an email to all occupiers with current requirements & contact details for appropriate suppliers (Chains ropes & anchors etc) as well as other appropriate mooring line providers &/or splicers will be sent

## 5 Finances

Charging for ramp access is not an option due to the constraints of the Resource Consent. This has been explored as an option several times over the years. A donations box is installed. Contractor Insurance Premiums received relates to insurance premiums from ‘small’ contractors signing up to the Clubs Ship Repairers Insurance Policy  
Year to Date column helpful

It was agreed to purchase replacement coinboxes in line with the budgeted figure

## 6 Compliance & Policy

Haul out compliance – NRC due to return

Install witches hat type filter – send spec on Enviropad filter to M Lucas

## 7 Correspondence

G Nicholl & L Kupka – request to be allowed to continue to hold a licence until their arrival in NZ , arrangement stands until June 2023 & will be reviewed in standard process.

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| Resolution | That on the issue of people overstaying in the visitor pool the same rule will apply to all the affected people.<br>Proposed M Carere/Seconded M Lucas: Carried |
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## 8 General Business

### 8.1 Compliance

Oil recycling – does a bund need to be installed?

Salters – recycle oil for free

### 8.2 Preferred Contractor Proposals

Feedback to M Lucas asap by Sunday night 19<sup>th</sup> February

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| Resolution | That the proposal to allow for preferred contractors be accepted.<br>Proposed M Carere/Seconded M Lucas: Carried |
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### 8.3 Marina Vision

KCC Licence transfer prices are 20%-40% less than the average of BOI, Whangaroa

Changes in refurbishment charges could be offset by increases the maximum transfer prices

Marina Vision meeting mid-week in a month's time, M MacDiarmid to set date 10<sup>th</sup>, 17<sup>th</sup> March,

### 8.4 Pile Options

A paper on pile options by R Dempster will be discussed in March 2023.

### 8.5 Procurement & Berth Licence –

Comments to D Brock in advance of the March meeting please.

Next meeting

14<sup>th</sup> March 2023

Meeting closed 8.22pm