

Kerikeri Cruising Club Inc (KCC)

Minutes

Meeting of the General Committee Tuesday 16 August 2022

The meeting commenced at 7pm in the clubhouse, 346 Opito Bay Road, RD1, Kerikeri.

1 Attending

A Wells (Commodore), S Cain (Keelboat), M Simpson, D Smith, M Turner (Vice-Commodore & Centreboard), R Dempster, N Fraser (Social/Launch), L Ayr

2 Apologies

D Keen, B Carter, T Bingham,

Resolution: *It was resolved to accept the apologies.
Proposed M Simpson/Seconded R Dempster: Carried*

3 Minutes of the Previous Meeting

Resolution: *It was resolved to accept the minutes of the General Committee 19 July 2022.
Proposed M Turner/Seconded M Simpson: Carried*

4 Health & Safety

Club & Clubhouse open under Orange phase of NZ COVID Protection Framework/traffic light system.

Club's Health & Safety report circulated prior to this meeting. 2 Health & Safety meetings held since the last General Committee meeting.

M Turner & M MacDiarmid to review the MOSS conditions for safety boats

R Dempster will forward information about tethering ladders to hauled out boats & have a safe footing for them.

Resolution: *It was resolved to accept the Health & Safety Report Summary as circulated.
Proposed A Wells/Seconded D Smith: Carried*

5 Finances

Resolution: *To approve the Profit & Loss Report to 31 July 2022.
Proposed D Smith/Seconded L Ayr: Carried*

2021 draft audited reports have been received but the Chair of the Marina Trust has some requests for addition to the reports.

2022 audited reports will not be ready of the AGMs as the auditor has indicated the timeframes are longer than previously. D Smith will talk with K Ardern about how to go forward with the audit. Options include: changing auditor to meet the current constitutional requirements or changing the Club's audit requirements. If a change is recommended, that will be made to the General Committee in advance of the AGM.

Resolution: To approve the invoices for payment & credit card transactions as circulated & Halvo Signs \$143.75 (keelboat trophy), M Griffin \$229.90 (ball decorations reimbursement) & Skinner Marine Ltd \$869.98 (Lake outboard servicing).
Proposed D Smith/Seconded A Wells: Carried

6 Decisions

6.1 Yachting Excellence Awards - D Keen

Resolution: That KCC apply for Blair Tuke as YNZ Male Sailor of the Year. D Keen has volunteered to draft & submit the application.
Proposed D Smith/Seconded R Dempster: Carried

6.2 Moth Regatta 10th & 11th December - M Turner

Resolution: That the Club hosts a Moth Regatta on 10th & 11th December including closing the eastern end of the carpark (from "Rabbit Island") for the duration of the event (but will be opened for members if possible during the regatta).
Proposed M Turner/Seconded S Cain: Carried

6.3 Te Pēwhairangi (Bay of Islands) Marine Mammal Sanctuary Event Permit

Resolution: That KCC applies for a permanent event permit to hold events inside the Te Pewhairangi Marine Mammal Sanctuary.
Proposed S Cain/Seconded M Turner: Carried

Centreboard & keelboat committees have been consulted on this draft. Thanks to D Wise for earlier application.

6.4 POS System Replacement

Resolution: That KCC purchase & install Lightspeed a point of sale system to replace the existing clubhouse till. Cost of \$1,310 plus \$140/month exc GST.
Proposed D Smith/Seconded M Turner: Carried

The replacement of the point of sale system in the clubhouse has been approved as part of the 2022/2023 budget. Major maintenance funds have been earmarked for this expenditure. Thanks to N Turner for research on this.

6.5 Council Liaison

The council liaison meeting (tentatively scheduled for 3 September 2022) has been postponed (5 November TBC) due to potential conflicts created by the proximity of the meeting to the local body election cycle. The purpose of the meeting is to provide club member & public forum to hear from councils (NRC, FNDC), Far North Holdings Ltd & iwi representatives on their visions for marine development in the area & other relevant issues: bio-security, navigation bylaws, water access & marine facilities (including associated land-based facilities). July 2023 council long term plans are finalised so November meeting fits with

Resolution: *That the BOI Maritime Liaison meeting be rescheduled (tentatively to 5 Nov 2022).*

Proposed A Wells/Seconded L Ayr: Carried

7 New Members & Resignations

Name	Reason for Joining	M/ship Type	Provenance	Boat type	Proposer	Seconded
Brigit Manning	Crewing for social racing	Crew	Kerikeri	-	Derry Godbert	Peter Kee
David Hoffman	purchasing vessel at Opito bay & own poles in the River	Senior	Paihia / Kerikeri	Launch	Marco Barnao	Jo Whiteman
Brett & Jaye Michalick	planning on purchasing boat & have family who are members	Family	Kerikeri	None as yet	L Moon	C Partridge
Kenneth Geard	new to area, meet new people	Senior	Tauranga Bay	Launch (Crewsader) & Trailer Sailer	T Gibson	K Gibson
Tony Hood	changing from Senior to Family -					

Resolution: *That a briefing paper on the impact of membership categories & the implications of members moving out of the district while holding a berth licence, renting a pile mooring or retaining a place on a waiting list be prepared for consideration by the General Committee.*

Proposed A Wells/Seconded M Simpson: Carried

This will be circulated to the General Committee.

Also a schedule of the AGM notification schedule will be compiled & circulated showing the notification deadlines.

7.1 Resignations

None

Resolution: *To approve the new memberships as listed above.
Proposed L Ayr/Seconded M Turner: Carried*

8 Information Reports

8.1 Launching Dock - M Turner

Indicative cost of installation & consenting for a launching dock parallel with the eastern boat ramp is being sought. The dock is free but the Club will have to pay for transportation & storage of the dock. Concept is to have it installed on the left of the eastern boat ramp.

8.2 YNZ

M Turner met with YNZ funding manager to firm up funding opportunities & tangible YNZ assistance in this area.

8.3 Asset Maintenance Schedule

Draft being prepared. Early indications are that the current funding contribution will need to be reviewed.

8.4 DoC Review

Scheduled for October

9 Committee Reports

9.1 Centreboard - minutes on file

9.2 Keelboat Committee - minutes on file

9.3 House, Social, Launch & Cruise

9.4 Marina Committee - minutes on file

Defibrillator - Marina Committee has decided to purchase a defibrillator for installation on the Club office.

Visitor pool income restrictions from the marina committee supported by the General Committee.

10 Action Sheet

Item	Delegated Person(s)	Decisions/Future Action	Completed
Reclamation Title	T Bingham, M MacDiarmid	<p>Title Application Process</p> <ol style="list-style-type: none"> 1. Application lodged with LINZ 2. Valuation of undeveloped seabed. Valuation \$6,000-\$12,000. Quote for valuation to be obtained 3. Land valuation can be negotiated, & impairments (reductions) on the valuations made. 4. LINZ will give a list of conditions to be met before title can be issued. 5. Land will have to be purchased 6. Title allocated <p>Licence holders advised at AGM of process & potential costs. T Bingham/Thomson Wilson Law first meeting held re confirming process & costs for obtaining title - notes filed LINZ contact has retired, new contact person established. Summary of Process provided by T Bingham to Feb 2022 meeting of General Committee.</p>	Land valuation commissioned
	General Committee	<p>Decision pending on expense split between club & marina on cost of reclamation title application.</p> <p>First legal invoice of \$4,100 paid by Club</p> <p>Preliminary land assessment \$450</p>	

Public Access Conditions of Resource Consent	A Wells, D Keen, D Smith, M Turner, T Bingham	Invitations sent to NRC & FNDC for a council liaison meeting.	
Launching Dock	Sub-committee M Turner, D Keen, T Bingham, D Brock	Installation costs being sought	
Club Asset Condition Register & Long Term Maintenance Plan	M MacDiarmid	Contractor briefed On-site meeting scheduled 25 th July	Underway
Reclamation Expenses Split	Sub-Committee: L Ayr, M Turner, R Dempster, T Bingham, A Wells	Make recommendations back to General Committee	
NRC	A Wells	Council Liaison Meeting rescheduled for Nov 22	Underway
Dinghy Racks	M Turner	Assessment of potential new sites	
Moturoa Island	A Wells, M Turner	Meet to discuss dissatisfaction with domestic island rubbish in the Club's facility, long term parking of vehicles & trailers in the marina & clubhouse parks	
M Smith	M MacDiarmid, M Turner	Disputes Tribunal hearing held. Tribunal found in favour of the Club & will issue Court order for the debt to be paid. Advised that ownership & removal of the vessel from the mooring are	Completed

		beyond the jurisdiction of the Tribunal. District Court has jurisdiction.	
		Harbour Master consulted as to action on removal of the vessel.	
Health & Safety Review	Sub-committees	Sub-committees to consider & review	Underway
Clubhouse Future		Point of Sale System scoping & pricing	Underway
		Membership Drive	
		Interior Improvements - Design, Pricing House & Social Committee to be involved in scoping the project	Underway
Variation of Consent to allow power tools at haul out	M MacDiarmid	Apply	
NRC Water & Sediment Test Results	M MacDiarmid	Review of management plan - underway Settlement tank & cesspit emptied & emptying frequency increased Professional advice being sought Water testing to be undertaken to assess effectiveness of remedial actions	Underway
Toilet Facilities at Lake Manuwai	Centreboard	Awaiting FNDC installation (scheduled for June 2022).	Watching brief
Defibrillator	B Carter	St John's for cost Apply to Eastern Community Board for funding Good Samaritan article for newsletter	
Code of Conduct	T Bingham	Draft for committee members	

Consult with Law North re declining transfer of licence on membership	A Wells	Law North contacted for opinion,	Underway
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11 Next Meeting

Next meeting 20 September 2022

Meeting closed 8.16pm