

Kerikeri Cruising Club Inc

346 Opito Bay Road, R D 1, Kerikeri 0294

Notice of Berth Licence Holders Annual General Meeting 2021

The Kerikeri Cruising Club Marina Berth Licensees Annual General Meeting 2019 will be held at 7pm on Tuesday 28 September 2021 in the Kerikeri Cruising Club Clubhouse, 346 Opito Bay Road, Kerikeri.

Annual General Meeting Order of Business

1. Welcome by Chairman
2. Apologies
3. Minutes of the Berth Licence Holders Annual General Meeting September 2020 (Draft Minutes see page 2)
4. Matters Arising from the Minutes
5. Chairman's report
 - The Marina Committee Chairman's Report will be presented at the AGM.
6. To receive the Financial Statements to 30 June 2021
 - The Club's auditor BDO is unable to audit the Club's accounts in time for this year's AGMs. The audited accounts will be circulated to members as soon as it is completed.
 - A financial report will be presented at the Berth Licence Holders AGM.
7. To receive the Budget for 2021/2022
 - The budget for the 2021/2022 year is circulated with this agenda.
 - There are no changes proposed for the berth licence holders annual marina fees for the 2021/2022 year.
 - The charge for purchase & installation of security gates will be made in the 2021/2022 year as outlined at the 2020 AGM.
8. Report from the Kerikeri Cruising Club Marina Trust
9. Election of the Marina Committee (see below)
10. General Business
 - a. Security Cameras

Kerikeri Cruising Club

Minutes of the
Annual General Meeting
Of Berth Licence Holders
Held Tuesday 22 September 2020
Meeting held at Kerikeri Cruising Clubhouse, Doves Bay.
The meeting commenced at 7.05pm

1 Welcome

P Pederson (Chair, Kerikeri Cruising Club Marina Committee) welcomed berth licence holders to the Annual General Meeting (AGM).

2 Attending

P Pedersen (Chair), and 27 berth licensees as per attendance register (on file). A quorum of 25 is required.

4 Apologies

G Turner
R & J Tingey
R McSweeney
S Lowndes
R Dempster
N Cates

T Brown
M Carere

*It was moved that the apologies be accepted.
Proposed L Ayr/Seconded A Stephenson - Carried*

5 Minutes of the Annual General Meeting held 24 September 2019

The minutes of the previous berth license holders Annual General Meeting (AGM) held on 24 September 2019 had been circulated to all berth licensees prior to the meeting and were taken as read.

*It was moved that the minutes of the berth license holders AGM 24 September 2019 be adopted as a true and accurate record of that meeting.
Proposed L Ayr/Seconded A Stephenson - Carried*

6 Matters Arising

7 Security Gate

P Pedersen summarised the security gate project. A trial gate was installed on the breakwater & has been successful. Some licence holders have indicated they want a security gate on their piers. There was some support for security gates but some licence holders did not want to see the friendly atmosphere of the Club marina changed by installation of gates. No incidents of theft had been reported on the breakwater over the previous summer with the security gate installed. Shellfish gathers would be discouraged.

Liability for public access - gates may provide an additional defence to public liability exposure. Majority (show of hands) of the AGM were in support of formally asking berth licence holders whether they want marina security gates installed on all piers & what attendant cost recovery method is favoured by berth licence holders.

8 Trusts & Companies Ownership of Licences

The Club, on the Marina Committee's recommendation, has adopted a policy that future berth licence transfers will not be transferred to companies or trusts. No changes were needed to the licence or rules to affect this policy. Prospective berth licensees are advised of this policy when enquiring about purchasing a licence.

9 Chairman's Report

P Pederson presented a report (copy on file).

He made note of the piling replacement project, busy haul out, water system management, reclamation title application process, & car parking challenges.

It was resolved that the Chairman's Report be accepted.

Proposed D Galbraith/Seconded L Ayr: Carried

10 Presentation of the Financial Statements to 30 June 2019 & Kerikeri Cruising Club Marina Trust Report

As a result of delays caused by the COVID Lockdown (March-June 2020) the Club's auditor BDO was unable to audit the Club's accounts in time for this year's AGMs. The audited accounts will be circulated to members as soon as it is completed. This also means the Kerikeri Cruising Club Marina Trust Report will not be available for the Berth Licence Holders AGM 2020. This report will also be circulated to licence holders as soon as the audit is completed & the Kerikeri Cruising Club Marina Trust are able to consider it.

The Club's Treasurer presented draft Performance Report for the marina & noted that the 'Participatory Securities' which were an aspect of the previous financial structure (i.e. when Club was an Issuer) have now finished & that 'Refurbishment Expenses' had increased in the year ending 30 June 2020. This increase in refurbishment expenses was due to the piling project that was undertaken.

It was resolved to approve the draft Kerikeri Cruising Club Marina Performance Report to 30 June 2020.

Proposed D Keen/Seconded Simpson: Carried

11 Budget 2019/2020

A budget for the 2020/2021 had been circulated prior to the meeting & were available in printed form at the meeting. There were no changes proposed to the 2020/2021 marina annual fees. It is anticipated that the \$20,000 budgeted for legal expenses will be put towards costs of applying for title of the reclamation.

It was resolved to approve the Kerikeri Cruising Club Marina Budget 2020/2021.

Proposed P Woods/Seconded P Harris: Carried

12 Election of the Marina Committee

The role of the marina committee is to manage the business affairs of the marina on behalf of the Club in accordance with the Constitution.

The appointment & removal of Marina Committee Members is detailed in clauses 4 & 9 of the Club's Constitution & Rules.

There shall be a maximum of 7 committee members, all of whom shall be Berth Licence Holders, & financial members of the Club. Marina Committee members may hold office for a maximum term of two years & are

eligible for re-election on completion of that term. Two committee members, have now completed their terms & there is one vacancy due to a resignation during the previous year. There are therefore three vacancies on the Committee.

Nominations in writing were called for & three nominations were received prior to the deadline of 5pm 8th September 2020.¹

As per the Club's Constitution & Rules, "In the event that sufficient nominations in writing are received, those nominations received shall be deemed to be elected."² There being three vacancies & three nominations, the nominees are therefore deemed elected.

The newly elected Marina Committee members are:

Lane Ayr
Rhys Dempster
Alistair Stephenson

13 General Business

None raised.

There being no further business, the meeting closed at 8.09pm

¹ Kerikeri Cruising Club Inc, Constitution & Rules, Amended September 2017: clause 4.6

² Kerikeri Cruising Club Inc, Constitution & Rules, Amended September 2017: clause 4.6
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Election of the Marina Committee - Call for Nominations

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The appointment & removal of Marina Committee Members is detailed in clauses 4 & 9 of the Club's Constitution & Rules.

There shall be a maximum of 7 committee members, all of whom shall be Berth Licence Holders, & financial members of the Club. Marina Committee members may hold office for a maximum term of two years & are eligible for re-election on completion of that term. Four committee members, have now completed their terms. There are therefore four vacancies on the Committee.

Nominations in writing were called for & four nominations were received prior to the deadline of 5pm 14th September 2021.³

As per the Club's Constitution & Rules, "In the event that sufficient nominations in writing are received, those nominations received shall be deemed to be elected."⁴ There being four vacancies & four nominations, the nominees are therefore deemed elected.

The newly elected Marina Committee members are:

David Brock
Paul Pedersen
Phil Harris
Mike Carere

³ Kerikeri Cruising Club Inc, Constitution & Rules, Amended September 2017: clause 4.6

⁴ Kerikeri Cruising Club Inc, Constitution & Rules, Amended September 2017: clause 4.6
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