

Kerikeri Cruising Club (KCC) Marina Committee Minutes

Meeting Tuesday 8 October 2024 at the Kerikeri Cruising Club clubhouse, 346 Opito Bay Road, Kerikeri The meeting commenced at 6.00pm

T Milicich (Chair), I Lipanovic, R Dempster, M Carere, D Williams, A Schuck

M MacDiarmid, P McLea (attending)

1 Welcome

Attendees welcomed

2 Apologies

M Lawton,

Resolution	That the apologies above be accepted. Proposed R Dempster /Seconded M Carere: Carried
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3 Confirmation of Previous Meeting Minutes

Resolution	That the minutes of the 3 September 2024 meeting of the Marina Committee be accepted. Proposed R Dempster/Seconded M Carere: Carried
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4 Health & Safety

1 Health & Safety meetings since the last Committee meeting

1 Accidents – trip/fall in the car park

1 Incidents – yacht slump/move on the haul out trolley. Incident logged. Yacht was hauled on 6/9 & returned to water 9/9. On 7/9/2024 discovered the owner had removed the bow prop from the yacht. Recommend that the amend the agreement to reflect that only the operator can alter props etc.

Haul Out – (R Dempster logged his conflict) but recorded a similar incident had occurred at BOI

Fuel jetty components: danger tape & signage to be installed.

5 Marina Maintenance

A pier joist bolts being replaced

Pile audit has been completed & a recommendation will be made to the November Marina Committee meeting re the next round of pile replacement.

P McLea departs

6 Refurbishment

6.1 C & D T-head Refurbishment & Pile Replacement

Pile guides: stainless steel are specified despite additional cost. Pull one that has had a stainless steel guide for some time & look at condition of the rods.

6.2 Gangways

Dixon Stainless gangway is ordered in conjunction with pile & t-head project to optimise cost efficiencies.

6.3 Finger through rods, walers & corner frame replacement project – In-house Project

14 fingers with 6 now completed including the sample finger. Staff availability has impacted on progress.

7 Matters Arising

Issue	Who		Status
Refurbishment Funding Ideas	M Carere, T Milicich, T Bingham, D Brock	Refurbishment Fund Contribution Levy Send current version of refurbishment cashflow plan Group of four Club & Marina representatives will work to review the proposal.	Ongoing
Marina Berth Finger Extension		M Carere gave a summary of the proposal. It was hoped that a quote from Shorewise Engineering would have been received so it could be considered but it did not arrive prior. There is some confusion & frustration around the process for this change. M MacDiarmid to draft proposal as to what needs to happen to get the project underway. Share with R Dempster & B Morgan.	

2025 2026 piles replacement project & C Pier refurbishment needs to be started. These will be the first projects for the "Project Manager" appointee.

8 Correspondence

From/To	Regarding
P Donahoe	It was resolved that P Donahoe's request for permission to live aboard be approved. Proposed M Carere/Seconded R Dempster: Carried
G Moir	Haul Out Process – management & General Committee now responsible
E & J Innes-Jones	Waiting list stimulation – thank you, marina committee is working with General Committee looking at options
KCC Marina	Refurbishment Adequacy, copy for information

Trust	
L McIntosh	Haul Out Process – management & General Committee now responsible
I Derrick	Yes, I Derrick can go on the 12m list conditional on one being extended to a 14m berth. Could the piles be put in at the extended berth length? A co-ordinated plan needs to be developed. I Lipanovic volunteered to develop a brief for the Marina Committee to consider. This would need to include the physical dimensions of the relevant fairways to ensure larger vessels could be accommodated in the manoeuvring space.

Catamaran wait list create.

9 Financial

Financial statement circulated.

	Total Value	Notes
Invoices	\$12,654.35 (less \$660 duplicate invoice)	List circulated with agenda
Credit Card Transactions	\$1,246.86	List circulated with agenda
Debtors	\$52,030.70	Primarily annual fees
Wage reconciliation	\$6,354.04	Monthly reconciliation + \$6,500 automatic payment
Berth Rental	\$12,497.12	Monthly transfer for berth rental account
Refurbishment Fund Contribution	\$150,000	Transfer to KCC Marina Trust for 1 st instalment of 2024 2025 contribution

Resolution	That the invoices for payment less the \$660 duplicate invoice for staff training, wage reconciliation, credit card transactions & debtors (as noted above) be accepted. Proposed T Milicich /Seconded A Schuck: Carried
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10 Compliance

No update or change this month

11 Policy

No update or change this month

12 General Business

Resolution	That the berth licence holders are able to purchase one extra FOB per licence. Proposed M Carere /Seconded A Schuck: Carried
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Resolution	To support & approve the proposal from Dive Zone to clean the marina & surrounds subject to a review of the safety plan for the event. Proposed T Milicich /Seconded I Lipanovic: Carried
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13 Marina Matters

M Lawton is currently drafting

14 Licence Transfers

Resolution	That a recommendation be made to the KCC General Committee that the licence transfers for B3 (12m) from M Wright to Carl, Cath & Kurt Stougie D20 (12m) from Carl, Cath & Kurt Stougie to M Wright be approved (signed & sealed) by the Club, subject to receipt of completed paperwork. Proposed M Carere/Seconded T Milicich: Carried
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15 Waiting Lists

Promote opportunities on Facebook.

5-10 second video advert for TV – A Schuck – build advert for free & promote KCC membership

15.1 Trolley Advertising

Income could be earned from advertising on the marina trolleys. This would need to be cleared with the Club.

Meeting closed 7.58pm

Next meeting 12 November 2024

Marina Committee usually meets 2nd Tuesday of the month