

Kerikeri Cruising Club Inc (KCC)

Minutes

Meeting of the General Committee Tuesday 19 November 2024

The meeting commenced at 7pm in the clubhouse, 346 Opito Bay Road, RD1, Kerikeri.

1 Attending

T Bingham (Vice-Commodore), S Cain (Keelboat), B Carter, T Milicich (Deputy-Chair Marina), P McNeil, D France (Launch & Cruise), V France (House & Social), D Brock (Secretary), A Anderson

2 Welcome & Apologies

M Turner (Commodore), A Wells (Rear Commodore), M Lawton (Marina), D Smith (Treasurer), R Dempster

3 Minutes of the Previous Meeting

Resolution: *It was resolved to accept the minutes of the previous meeting 15 October 2024.*

Proposed P McNeil/Seconded B Carter: Carried

4 Health & Safety

Health & Safety Summary Report circulated to the Committee

Summary since the last Committee meeting:

2 Health & Safety meetings

3 Incidents

1 Minor Injury

1 Accident

New safety initiatives are being implemented. Summary circulated to committee.

Resolution: *It was resolved to accept the health & safety report.*

Proposed B Carter/Seconded D Brock: Carried

5 Finances

To assist with the annual audit process, the following items were circulated as a list with details to the Committee & noted in the agenda & minutes with a total approved/accepted.

	Total Value	Details
Invoices for Payment	\$29,340.30	List circulated
Credit Card Transactions for Approval	\$500.27	List Circulated
Debtors	\$144,032.90	Club subscriptions, dinghy storage, pile moorings & trailer parks invoiced in October after the AGMs.
Wage reconciliation	\$2,511.49	Monthly reconciliation from visitor pool to Club
Marina Refurb Expenses	\$51,750 \$23,810	Payment Claim #1 for piling & t-head project - materials 50% B pier gangway replacement These budgets have previously been approved.

YNZ fees - T Bingham will organise a meeting with D Abercrombie to discuss fees.

Resolution: *To approve the invoices for payment (as circulated & Fixable Inflatables \$257.25), debtor balance, credit card transactions & October 2024 wage reconciliation as circulated.*
Proposed B Carter/Seconded P McNeil: Carried

Resolution: *To approve the profit & loss report to 31 October 2024 as circulated.*
Proposed T Milicich/Seconded B Carter: Carried

6 New Members & Resignations

Name	Reason for Joining	M/ship Type	Provenance	Boat type	Proposer	Seconded
Glenn Martin & Kim Slemint	LTS	Family	Kerikeri	-	Bill Edwards	Belinda Wallace
Paul & Julia Allison	Support Centreboard sailing	Family	Kerikeri	-	Andre Anderson	Belinda Wallace
Michael Kriz	Enjoy the boating community	Long Distance	Waipu	Keeler (RITME)	Tony Kriz	Toby Gibson
Jim & Stella Terrell	Just moved to Kerikeri	Family	Kerikeri	Trailer boat	John Peppiatt	Raymond Roberts

Resolution: *To approve the new membership applications as above.*

Proposed B Carter/Seconded S Cain: Carried

6.1 Changes to Membership Types

Changed Memberships	Old Membership	New Membership
Frank Michaux	Family	Senior
John Coote	Family	Social
Ric McCready	Family	Senior
Bill George	Senior	Social
Ash Hammond	Long Distance	Family
Paul Stringer	Family	Senior
Ryan McCready	Family Youth	Senior
Phil Spencer	Senior	Long Distance
Chris Bartlett	Family	Senior
Jason King	Family	Senior

6.2 Resignations

Resignations (made unfinancial)	Reason for resigning	Membership
Bob Evans	No longer uses facilities	Senior
Kelly & Mie Weeds	No longer uses facilities	Family
Patrick Banks & Sonya Ayers	No longer uses facilities, sold boat	Family
David Stancliffe	No longer uses facilities	Social
Peter & Shelley Ellicott	No longer uses facilities, sold boat	Family
Trevor & Raewynne Hullen	No longer uses facilities, sold boat	Family
John Armstrong	No longer uses facilities	Senior
Wayne Colebrook	No longer uses facilities	Senior

Topher & Bridget Richwhite	No longer uses facilities	Family
Peter & Lex Littler	No longer uses facilities	Family
Bil & Denise Haigh	No longer uses facilities	Long Service
John & Paulina Baird	No longer uses facilities	Family

Could monthly or quarterly subscription payments be an option? Or another category of membership that covers centreboard families who want to be involved.

The Committee confirmed that the current policy of no commercial use of the marina. Membership privileges are for private use/individuals.

Resolution: **█** *To approve the membership changes & resignations as above.
Proposed D Brock/Seconded A Anderson: Carried*

7 Decisions

7.1 Weigh Station Trailer

Has the trailer been charged rental and if so how much? *No charge has been made as the decision to accommodate the trailer was in support of members who requested this facility.*

The parking of this trailer inhibits safe backing into the rib shed and contributes to delaying passing traffic.

D France recommends that this trailer be removed asap. T Bingham will advise R Dempster & P McNeil offers to move the trailer if the BOI Game Fish Club can't move the trailer in a timely fashion.

Resolution: **█** *That the weigh station be moved to the top section.
Proposed P McNeil/Seconded D France: Carried*

7.2 Riverview School Sailing Experience at Lake Manuwai

An enquiry has been received from Riverview School for a sailing experience. The Centreboard Committee is assessing whether this can be accommodated i.e. meet the Club's safety requirements. Centreboard Committee can only proceed with this event if it fully complies. Confirmation to be provided in advance via the Club office.

Centreboard Committee advises the safety conditions (coach numbers etc) can be met.

Resolution: **█** *That the Riverview School sailing experience December 2024 be scheduled as the Club's safety criteria can be met.
Proposed A Anderson/Seconded V France: Carried*

7.3 Centreboard Programme

In August 2024, the General Committee temporarily halted on-water Centreboard activities. The Centreboard Committee would like to resume a limited on-water programme. Can the Centreboard Committee confirm the activities (weekly & holiday programme in January 2025 in particular) are compliant?

Resolution: **That a Centreboard weekly limited on-water programme (6-10 children) resume as the safety criteria (trained coach to sailor ratios, trained RIB operator etc) can now be met.**

Proposed A Anderson/Seconded V France: Carried

No decision has been made about the proposed January holiday programme as it is still to be confirmed whether there are sufficient qualified coaches to meet the safety criteria.

7.4 Out of Zone Membership Proposal/Refurbishment Fund Levy Proposal & Information Evening for Members

A copy of the proposals was circulated for information. It is proposed that an information evening be held before Christmas for members to discuss & consider these proposals. General Committee support for this process i.e. Having the info evenings was sought. After the info evenings the proposals will be redrafted & returned to the General Committee for decision.

Refurbishment Fund Levy will be plus GST & a note that existing licensees will not be subject to the levy.

Resolution: **That the Refurbishment Fund Levy proposal be the subject of an information evening for Club members.**

Proposed T Milicich/Seconded P McNeil: Carried

Resolution: **That the Out of Zone Membership proposal be the subject of an information evening for Club members.**

Proposed T Bingham/Seconded D Brock: Carried

The Information Meeting will be held after the Commodore returns.

7.5 Licence Transfers

Resolution: **That the following berth licence transfers be ratified, signed & sealed by the Club:**

D20 (12m) from M Wright to Juliana Williams.

Proposed B Carter/Seconded T Milicich: Carried

7.6 Marina Matters

Committee to consider the next edition of Marina Matters before it is circulated to berth licence holders. T Milicich will draft.

7.7 Kaumatua for the Club

A background paper was distributed prior to the meeting for discussion and information. Ultimately this position would need to be approved by the membership at a General Meeting.

7.8 Invoices for payment - Refurbishment

Resolution:

That the invoices for refurbishment:

\$51,750 - Dixon Manufacturing Ltd (Payment Claim #1 for pile replacement. Project approved as required by Club special general meeting.)

\$23,810 Dixon Manufacturing Ltd (50% deposit for B pier gangway replacement.)

be approved for payment from the marina refurbishment funds controlled by the Kerikeri Cruising Club Marina Trust.

Proposed P McNeil/Seconded T Milicich: Carried

8 Information Reports

8.1 Marina Refurbishment Project

P Donahoe successfully employed.

8.2 Clarifying the assessment conditions for membership categories

Resolution:

That the discussion to clarify the assessment condition for membership categories be deferred.

Proposed D Brock/Seconded T Milicich: Carried

8.3 Information about upcoming meeting with Head of Crown Properties

The Club has now received a further letter of support from Ngati Rehia forwarded to LINZ with the original letter of support from Ngati Rehia and the letter the Club submitted to LINZ on the 18 September 2018. The letters note that the Club has a longstanding relationship with local hapu and gives direction as to our consultation with other local hapu and Iwi. We intend to maintain our good relationship with our neighbours by abiding by their guidance.

LINZ have now requested a meeting with Club representatives & this is scheduled for 21st November.

9 Committee Reports

9.1 *Centreboard - minutes on file - Centreboard container requires floor repairs & dinghies need organising & repair*

9.2 *Keelboat Committee*

9.3 *House, Social - minutes on file*

9.4 *Launch & Cruise - minutes on file*

9.5 *Marina Committee - minutes on file: E pier finger extensions & re-configuration of A & B piers will be brought before the General Committee for approval*

9.6 *Clean Club -*

9.7 *Review Committee - meetings as required & no meeting since last General Committee meeting*

10 Action Sheet

Item & Start Date	Delegated Person(s)	Decisions/Future Action	Status & Update Dates
Reclamation Title	T Bingham	<p>Title Application Process</p> <ol style="list-style-type: none"> 1. Application lodged with LINZ 2. Valuation of undeveloped seabed. Valuation \$6,000-\$12,000. Quote for valuation to be obtained 3. Land valuation can be negotiated, & impairments (reductions) on the valuations made. 4. LINZ will give a list of conditions to be met before title can be issued. 5. Land will have to be purchased 6. Title allocated <p>Licence holders advised at AGM of process & potential costs. T Bingham/Thomson Wilson Law first meeting held re confirming process & costs for obtaining title - notes filed LINZ contact has retired, new contact person established. Summary of Process provided by T Bingham to Feb 2022 meeting of General Committee. LINZ appointed valuer has made a site visit. Aug 2023 - valuation submitted to LINZ but not accepted</p>	Land valuation commissioned & underway
	General Committee	<p>Decision pending on expense split between club & marina on cost of reclamation title application. First legal invoice of \$4,100 paid by Club Preliminary land assessment \$450</p>	
Launching Dock	Sub-committee M Turner, T Bingham	<p>Preliminary estimate received Cost of 'consent application ready' plans being sought</p>	

M Smith	M MacDiarmid, M Turner	Disputes Tribunal hearing held. Tribunal found in favour of the Club & will issue Court order for the debt to be paid. Advised that ownership & removal of the vessel from the mooring are beyond the jurisdiction of the Tribunal. District Court has jurisdiction. Harbour Master consulted as to action on removal of the vessel.	
		Dinghy Locker cleared	8/5/23
Health & Safety Review	Sub-committees	Sub-committees to consider & review	Underway
Te Pewhairangi Marine Mammal Sanctuary Event Permit	Keelboat, Cruise Centreboard Committees	Incorporate into event planning	
Fuel Jetty		Condition Assessment - received Access Restriction signs - M MacDiarmid - installed Monthly internal audit - to be drafted Plywood being installed - T Bingham Planned closure from 1 April 2024 for refurbishment Draft preliminary plan - M Turner - liaising with Haigh Workman to procure preliminary drawings	
Allied Petroleum Lease Extension		Lease extension approved by General Committee Sep 2023	
Audit Completion Report	Treasurer, Manager	Report to General Committee with recommendations for changes	
Clubhouse Interior Painting	M MacDiarmid	Quotes being sought	Underway
Existing licensees living long distance requesting licence changes		Review relevant documentation	
Marina Clean Up Proposal	B Carter	Date to be Agreed Health & Safety Plan to be drafted	

YNZ Fees Reduction		General Committee to explore options	
Environmental Clean Up Fund	A Wells	Talk with NRC	
YNZ Clean Club	B Carter	Draft newsletter article Plan for progress towards 2 star status	
Extending Marina Berth Fingers	R Dempster, M MacDiarmid	Marina Committee is progressing this project.	

11 Next Meeting

Next meeting 17 December 2024

Meeting closed 8.40pm