

Kerikeri Cruising Club (KCC) Marina Committee Minutes

Meeting Tuesday 3 September 2024 at the Kerikeri Cruising Club clubhouse, 346 Opito Bay Road, Kerikeri The meeting commenced at 6.00pm

M Lucas (Chair), M Simpson, R Dempster, M Carere

M MacDiarmid, P Woods, I Lipanovic, B Morgan, D Williams, P McLea (attending)

1 Welcome

Attendees welcomed

2 Extending 20m Berth Fingers

B Morgan tabled a proposal for extending berth fingers in the 20m berths on E pier that currently have “half” fingers.

Construction would need to be different than the existing short fingers as individual pontoons put pressure on the timber walers which crack when installed on the breakwater.

Maximum transfer prices could be managed to acknowledge the capital input for the upgrade.

It opens the opportunity to all other short fingered berths but on the same basis of user pays. Doesn't require any engineering as some full fingers already on E Pier

The Marina Committee, will endeavour to have a recommendation to the Club's General Committee for the meeting on Tuesday 10th September 2024.

M Carere will draft a proposal.

B Morgan departs

3 Apologies

T Milicich (Deputy Chair), M Lawton,

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| Resolution | That the apologies above be accepted. Proposed R Dempster /Seconded M Simpson: Carried |
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4 Confirmation of Previous Meeting Minutes

What is an RMA? – rental management agreement.

Corxsocaps – drill holes to release trapped water? Check with Shorewise Engineering.

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| Resolution | That the minutes of the 13 August 2024 meeting of the Marina Committee be accepted. Proposed R Dempster/Seconded M Simpson: Carried |
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5 Health & Safety

1 Health & Safety meetings since the last Committee meeting

0 Accidents or incidents

Haul Out – (R Dempster excused himself from the haul out discussion) Disembarking crew before the trolley is out of the water – appears to be working despite reservations & criticism communicated by customers. Continue to monitor & may Operating Procedure may need amendment. For example: Wave & wind limits will need to be adjusted. They have been set but will require adjusting as weather realities are observed. Tender disembarking is safer than onto a ladder.

Pulling & pushing the trolley – is a dead-man or vehicle to start the trolley moving required?
Monitor

6 Marina Maintenance

6.1 E Pier Refurbishment

Water shrinkage – check in six months time.

Timber strip to protect the outside of the breakwater/plywood. Staff will investigate.

P McLea departs

7 Refurbishment

7.1 C & D T-head Refurbishment & Pile Replacement

Special notice to urge people to attend the Club special general meeting on 8th September to consider the pile replacement & t-head refurbishment project budget.

2025 2026 piles replacement project & C Pier refurbishment needs to be started.

7.2 Gangways

Dixon Stainless gangway will be ordered in conjunction with pile & t-head project to optimise cost efficiencies.

7.3 Finger through rods, walers & corner frame replacement project – In-house Project

14 fingers with 6 now completed including the sample finger. Staff availability has impacted on progress.

7.4 E Pier Refurbishment Project

- Complete – final payments (except for retention) underway

8 Matters Arising

| Issue | Who | Actions | Status |
|-----------------------------|----------------------|--------------------------------------|----------------|
| Refurbishment Funding Ideas | M Carere, T Milicich | Refurbishment Fund Contribution Levy | In development |

9 Opening the territorial boundary for membership/licence holders

A proposal will be put before the General Committee.

10 Correspondence

| From/To | Regarding |
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| D France | Haul out – respond as per previous discussion & responses |
| S Wood | Haul out revised rules & cost of fees – M Carere has responded, no further response required |
| B Morgan | Extending E pier fingers – see above |

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| J Peppiat | Haul out – received & responded to since the August committee meeting |
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11 Financial

Financial statement circulated.

| | Total Value | Notes |
|---------------------------------|----------------|--|
| Invoices | \$56,078.84 | List circulated with agenda |
| Credit Card Transactions | \$814.57 | List circulated with agenda |
| Debtors | \$168,706.75 | Primarily annual fees with \$160K being current debtors |
| Wage reconciliation | \$8,018.87 | Monthly reconciliation + \$6,500 automatic payment |
| Berth Rental | \$11,883.97 | transfer for berth rental. July adjustment is large as includes a year end adjustment. |
| Refurbishment Fund Contribution | 2024/2025 Year | Transfer to KCC Marina Trust |

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| Resolution | That the invoices for payment, wage reconciliation, credit card transactions & debtors (as noted above) be accepted . Proposed M Carere /Seconded M Simpson: Carried |
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12 Compliance

No current issues.

Monday 16th BOI Marina invasive species identification session. KCC staff welcome to attend, invitation could be extended to Garry Gillbanks.

13 Management Fee

Proposal circulated.

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| Resolution | That the Management Fee on Marina Operations proposal 3/9/2024 be recommended for adoption to the KCC General Committee at the meeting 10 September 2024. Proposed M Carere/Seconded R Dempster: Carried |
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14 Policy

None this month

15 Marina Matters

A committee member needs to volunteer to take on authorship of the monthly marina matters.

16 Licence Transfers

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| Resolution | That a recommendation be made to the KCC General Committee that the licence transfers for B28 (12m) Brian Boyd & Cheryl Walberg John Beca & Mary Cornish A24 (10m) John Beca & Mary Cornish Doug & Vonnice France A48 (10m) Doug & Vonnice France Ashley Gibb |
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| | be approved (signed & sealed) by the Club, subject to receipt of completed paperwork. |
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| | Proposed R Dempster/Seconded M Carere: Carried |
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17 General Business

None additional to business above.

Meeting closed 8.06pm

Next meeting 8 October 2024

Marina Committee usually meets 2nd Tuesday of the month