

## **Kerikeri Cruising Club and Marina INC Safe Sport for Children Policy**

**Date of Policy: March 2019**

### **Policy Statement**

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*“The Kerikeri Cruising Club is fully committed to safeguarding the welfare of all children in its care. We recognise the responsibility to promote safe practice and to protect children from harm and exploitation while participating in our activities.*

*For the purposes of this policy and associated procedures, a child is recognised as someone under the age of 18 years.”*

### **Policy Principles**

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In implementing this policy, we are committed to the following principles:

1. The welfare of children is the primary concern
2. All children have the right to protection from all forms of harm
3. Child protection is everyone’s responsibility
4. Children have the right to express views on all matters that affect them
5. The Kerikeri Cruising club will work in partnership with children and parents/caregivers

### **Policy Objectives**

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The aims of this policy are to:

1. Promote the health and welfare of children by providing opportunities for them to take part in sailing safely
2. Recruit, train, support and supervise staff, members and volunteers to adopt best practice to safeguard and protect children from harm
3. Require staff, members and volunteers to adopt and abide by the policy and procedures
4. Respond to any allegations of misconduct or harm to children

### **Code of Behavior / Conduct**

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All members and others associated with Kerikeri Cruising Club activities should follow Yachting New Zealand Ethical Guidelines for

1. Sailors
2. Coaches
3. Parents and Volunteers

These guidelines are attached as an appendix.

## **Recruitment and Training Processes for Staff and Volunteers**

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It is important that the best effort is made to ensure that appropriate people are working with children in our sport.

1. The Kerikeri Cruising Club Recruitment policy and process may include consideration of the following:
  - a. creating role descriptions
  - b. referee checking
  - c. interviewing candidates
  - d. screening applicants (*for example police vetting*)
  - e. Ensuring staff and volunteers are appropriately inducted
  
2. Education and Training of Staff and Volunteers should include:
  - a. Being able to recognize the inherent risks in sailing and act appropriately as per appropriate risk management and health and safety policies and procedures, based on best practice
  - b. Activity-specific aspects of the roll, (*for example RIB use*)
  - c. How to identify and respond to any unacceptable behavior or practices of staff and volunteers and respond in a positive way
  - d. Enabling staff and volunteers to analyse their own behavior and practices against the Code of Behavior / Conduct so as to minimize the risk of allegations or complaints against that person

## **Complaint and Investigative process**

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Complaints or concerns concerning the safety of children should be directed to the Commodore and/or the Club Manager for preliminary investigation.

This does not replace section 2.3 – Conduct - of the Kerikeri Cruising Club Constitution and its subclauses, and is to provide more timely response to complaints or concerns in relation to children.

The Club Manager or Commodore may decide that a sub-committee of members be convened to further investigate the complaint. This sub-committee may be formed from a group of members who may or may not be members of the General Committee but are chosen from a list of Members approved by the General Committee.

## **Potential Disciplinary Outcomes**

Actions or penalties that could potentially result from a breach of the policy may include, but are not limited to

- written warnings;
- suspension of a person from a role they hold with the Kerikeri Cruising Club;
- banning of a person from activities held by or sanctioned by the organisation;
- a direction to complete a reasonable task i.e. letter of apology or corrective action; or
- referral of the matter to an appropriate authority i.e. Oranga Tamariki or Police.

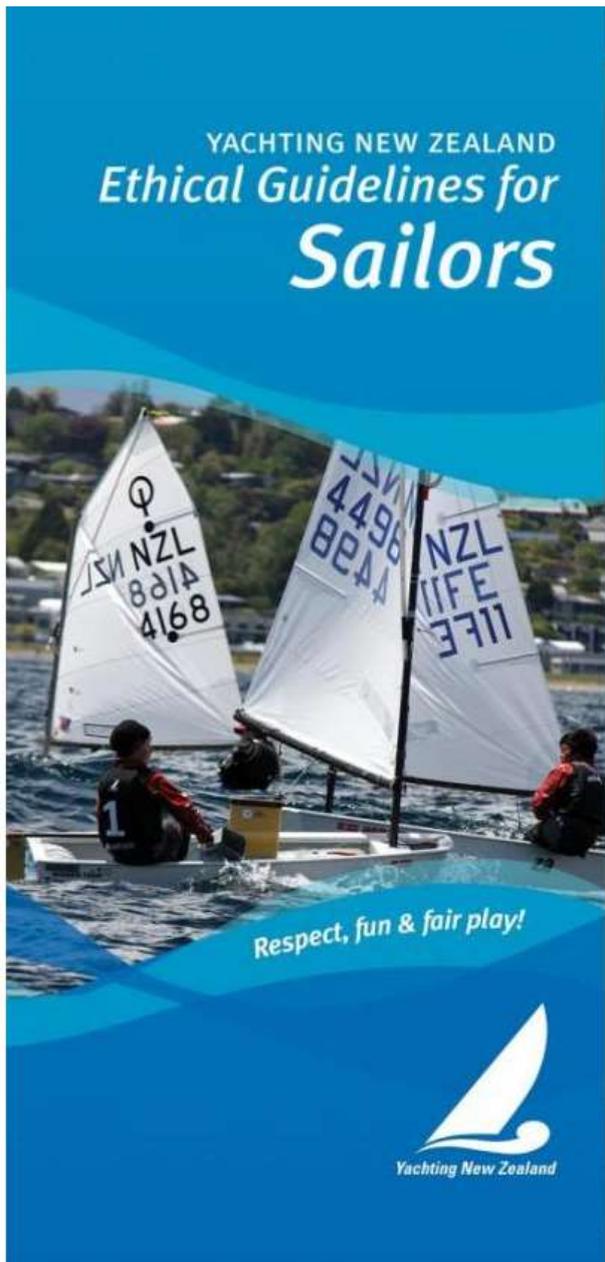
These actions are to be read in conjunction with sections 2.3 – Complaints, and 2.4 – Expulsion of the Kerikeri Cruising Club Constitution.

## **Policy Review**

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This policy should be reviewed on a 2-yearly cycle

Appendix A:



YACHTING NEW ZEALAND  
*Ethical Guidelines for Sailors*

Respect, fun & fair play!

Yachting New Zealand

YACHTING NEW ZEALAND  
*Ethical Guidelines for Sailors*

- Show respect to your fellow sailors and show good sportsmanship.
- Know and abide by the Racing Rules of Sailing.
- Take a penalty or retire when you know you have broken a rule.
- Lodge a protest when appropriate.
- Use clean language. Swearing at officials and other competitors is unacceptable and punishable under the Racing Rules of Sailing.
- Obey event rules, on and off the water, including club rules.
- Respect Race Officials and volunteers; treat them in a way that shows you value their time and input into the sport.
- Be organised, prepared and responsible for your own equipment.
- Protect your sailing environment, do not drop litter on land or in the water.

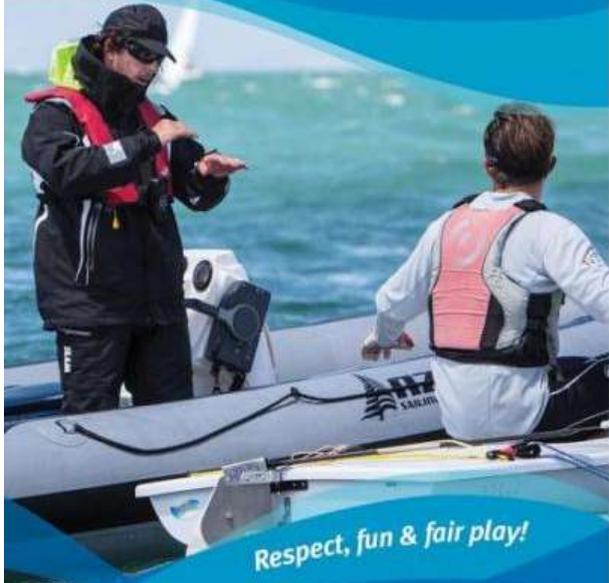
***"You haven't won the race if, in winning the race, you have lost the respect of your competitors."***

PAUL ELVSTRÖM  
Four-time Olympic Gold Medalist

[www.yachting.org.nz](http://www.yachting.org.nz)

Yachting New Zealand

YACHTING NEW ZEALAND  
*Ethical Guidelines for  
Coaches*



*Respect, fun & fair play!*



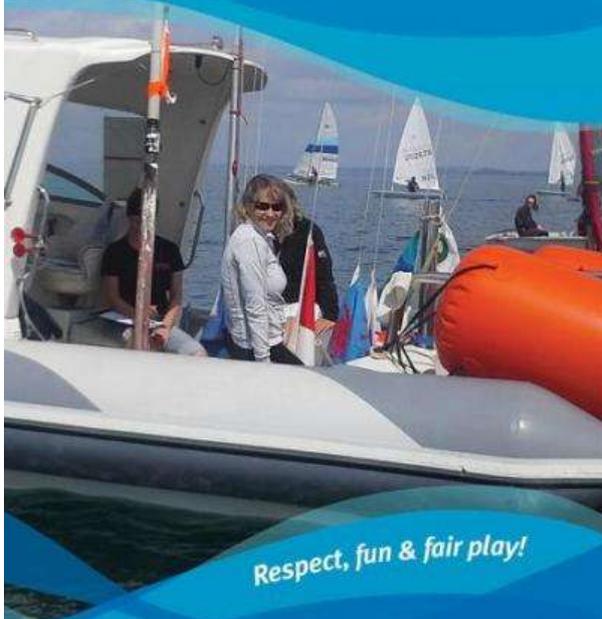
YACHTING NEW ZEALAND  
*Ethical Guidelines for  
Coaches*

- Respect the rights, dignity and worth of every individual as a human being.
- Maintain high standards of integrity.
- Be a positive role model for the sport and athletes and act in a way that projects a positive image of coaching.
- Take professional responsibility for your actions.
- Make a commitment to providing quality service to your athletes.
- Provide a safe environment for training and competition.
- Protect your athletes from any personal abuse.
- Place winning in the context of fun, good sportsmanship, and fair play.
- Model good behaviour. Use safety boats in responsible manner and wear lifejackets at all times afloat.
- Obey event rules and officials, on and off the water, including club rules.

[www.yachting.org.nz](http://www.yachting.org.nz)



YACHTING NEW ZEALAND  
*Ethical Guidelines for  
Parents and  
Volunteers*



*Respect, fun & fair play!*



YACHTING NEW ZEALAND  
*Ethical Guidelines for  
Parents and Volunteers*

- Support and promote the Yachting New Zealand Ethical Guidelines.
- Show respect for the sailors, coaches, race officials and regatta rules.
- Place winning in the context of fun, good sportsmanship, and fair play. Emphasise goals rather than just results.
- Promote the total sport of sailing, not just racing.
- Remain in designated spectator areas and operate rescue boats in a responsible and safe manner.
- Remember that any coaching during a race is prohibited (unless allowed for in the Green Fleet).
- Be familiar with and model safe practices at all times.
- Understand that inappropriate alcohol use and illegal substances have no place in the sport.
- Model supportive and ethical behaviour (Young people learn more from what they observe than what they are told).

[www.yachting.org.nz](http://www.yachting.org.nz)

