

Kerikeri Cruising Club Inc

Minutes

Meeting of the General Committee Tuesday 16 July 2013

The meeting commenced at 7.30pm

1 Attending

A August (Commodore), L Ayr (Vice-Commodore & Secretary), J Durham (Treasurer), A McSweeney, J Murdoch, T Brown, D Smith

M MacDiarmid (attending).

2 Apologies

N Cates, T Bingham, T Dalbeth-Hudson, C Rymer (Rear Commodore)

It was resolved that the apologies be accepted.

Proposed A August/Seconded A McSweeney: Carried

3 Minutes of the Previous Meeting

It was resolved that the minutes of the previous meeting 18 June 2013 were a true & accurate record.

Proposed A McSweeney/Seconded A August: Carried

4 Club Plan

Opening Day - tentative date 21 September 2013

5 Matters Arising

5.1 Clubhouse Options - L Ayr

Lessees have pulled out of negotiations. Advertising will be considered.

The provision of meals for the remainder of winter was discussed. There was general consensus that the closure of the lower bar for the remainder of the winter season be considered in combination with a very limited winter meal selection (possibly soup, bbq options) if restaurant patronage doesn't justify the provision of meals during winter.

5.2 Bach Site

M MacDiarmid to terminate the existing tenancy agreement & further investigate the Club's obligations on permanent versus temporary residence.

5.3 DoC Land Swap - J Durham

DoC is processing.

5.4 Allied Petroleum

A August has proposed, to the site owner Allied Petroleum, a 1% commission on diesel sales to protect the Club's income from this source against inflation.

5.5 Financial Institution

M MacDiarmid to draft a letter to BDO seeking clarification of why if the Club is not a 'financial institution' under the Anti-Money Laundering & Countering Financing of Terrorism Act 2009 it is still required to meet the IFRS.

5.6 Staff Performance Reviews

To be completed by next meeting.

5.7 ASB RIB Sale

T Dalbeth-Hudson to attend.

5.8 Management Fee Definitive Legal Opinion

A August advised that Law North had been asked to give an opinion on this issue as the Club is not represented by any of the other legal bodies already involved in the discussion.

6 Notification of General Business Items

In addition to the items listed on the agenda:

1. KHS Academy Proposal - A August
2. Covering letter yearbook advertising - A McSweeney
3. Sail Training - J Durham
4. Berth License Holders Association - J Durham

7 Correspondence

A list of the correspondence received since the last meeting was distributed with the agenda.

In/ Out	From/ To	Regarding	Recommendation/Action
In	Trustees Executors	Reminder Manager's Certificate & Refurbishment Account Adequacy Report due 31/7	Both have been completed & sent
In	Yachting NZ	Request for audited reports asap	KCC audit not complete so unable to comply
In	Law North	Terms of Engagement	
Out	Law North	A August clarifying the matter to be considered	
Out	Trustees Executors	Advising Statutory Supervisor that Club solicitor also to be involved in review of opinion calculating the management fee	
In	Northland Yachting	Calendar, minutes etc	

	Association		
Out	Trustees Executors	Manager's Certificate & Refurbishment Account Adequacy Report	
Out	Allied Petroleum	Request for consideration of revised commission calculation	
In	Law North	Opinion - KCC not a 'financial institution' under	
In	P Woods	Acknowledgment of response 22/5/13, will reply in due course on disputed issues	
In	Yachting NZ	KCC application to host 2014 470 Nationals approved	Forwarded to T Dalbeth-Hudson
In	K Quin	Clubhouse	Forwarded to General Committee

It was resolved to go into committee to discuss K Quin's letter.

Proposed A McSweeney/Seconded A August: Carried

It was resolved to come out of committee.

Proposed A McSweeney/Seconded A August: Carried

It was agreed to reply to K Quin thanking her for her letter & advising that her input would be considered as plans were made for the future of the Clubhouse.

In	Northland Roofs	Warranty for guttering	
In	Yachting NZ	Nomination forms for 2013 Volvo Yachting Excellence Awards - deadline 1 September 2013	
In	Northland Regional Council	Mediterranean Fan-Worm - Draft Charter	The committee agreed to forward the draft charter to Law North to check that by signing it the Club is not committing to expense.
In	Transport & Marine Ltd	Offer of free safety seminar for members	T Bingham to be consulted about possibility of local business providing similar.

It was resolved that the correspondence be accepted.

Proposed A August/Seconded J Durham: Carried

8 Finance

A profit & loss report & a list of payments for approval had been circulated prior to the meeting.

*It was resolved to accept the invoices for payment (as circulated).
Proposed J Durham/Seconded A August: Carried*

It was noted that the gas ovens will be moth-balled for possible future installation.

*It was resolved to accept the profit & loss report.
Proposed J Durham/Seconded A McSweeney: Carried*

9 Membership

Application From	Membership Type	Proposer	Seconded	Boat
Bob Van Pierce	Senior	M MacDiarmid	J White	Launch
Darylyn Stewart & Cameron Galbraith	Family	M MacDiarmid	J White	Launch
Stuart & Peta Webb	Family	J Charles	K Charles	Keeler
Bevan Dwight & Virginia Pitman	Family	J Beauchamp	P Woods	Keeler
Mary Dickson	Long Distance	S Miller	O Smith	None

*It was resolved that the new membership applications above be accepted.
Proposed A August / Seconded L Ayr: Carried*

10 Committee Reports

T Bingham & T Dalbeth-Hudson to be asked that committees provide reports/articles for the Newsletter.

10.1 Keelboat

Minutes read.

10.2 Centreboard

No report

10.3 House & Social

No report.

10.4 Launch & Cruise

T Brown - No report.

10.5 Marina

Minutes circulated & on file.

*It was resolved that M MacDiarmid be given permission to send communication from the marina committee to berth license holders.
Proposed A McSweeney/ Not seconded*

*It was resolved that all communication with Club members, excepting club notices, go through the Club's General Committee.
Proposed L Ayr/Seconded J Durham: Carried A McSweeney: Against*

10.6 Club Manager

M MacDiarmid to draft a license for D35 in anticipation of payment in full of the cost of alternations by the license holder.

*It was resolved to sign & seal a berth license for the Shalom Trust D25.
Proposed A McSweeney/Seconded J Murdoch: Carried*

*It was resolved to accept the committee & manager's reports.
Proposed A August/Seconded J Murdoch: Carried*

11 General Business

11.1 KHS Academy Proposal

A August has proposed an arrangement with Keri High School which equates to \$25/engine hr for academy RIB use, \$1,250 420 storage. RIB use would be charged at \$10/engine hr for other uses. Rates to be reviewed by T Dalbeth-Hudson & A August.

*It was resolved that the youth subscription be changed to \$50 with no pro-rata option.
Proposed J Murdoch/Seconded L Ayr: Carried Against: A McSweeney*

11.2 Yearbook

It was agreed to change the yearbook advertising letter to note the number of copies distributed rather than members.

11.3 Sail Training

J Durham will talk with C Pera about a possible new sailing trust & options for club/trust sailing courses.

11.4 Berth License Holders Association

J Durham raised the possibility of a berth license holders association as an advocacy avenue for license holders. Issue to be discussed further.

12 Next Meeting

7.30pm Tuesday 20 August 2013

Venue: Committee Room, Club & Marina Office.

Meeting closed 10.55pm