

Kerikeri Cruising Club Marina Committee Minutes

**Meeting of the Marina Committee Tuesday 9 October 2012 at
Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay
Road, Kerikeri.
The meeting commenced at 4.30pm**

1 Attending

P Harris, M Carere, P Kennedy, M Macken
M MacDiarmid, (attending).

*It was resolved to elect P Harris as the meeting Chair.
Proposed M Carere/Seconded M Macken Carried*

2 Apologies

A McSweeney, N Cates, M Sceats

*It was resolved to accept the apologies.
Proposed P Harris/Seconded M Carere Carried*

3 Confirmation of minutes of previous meeting

*It was resolved that the minutes of the meeting 11 September 2012 be
accepted.
Proposed P Kennedy/Seconded P Harris: Carried*

4 Matters arising from previous meetings

4.1 Sale of A17 to a Non-Resident

M MacDiarmid to draft a letter on behalf of the Club assuring the Statutory Supervisor that the Club is satisfied that all applicable laws are being complied with in relation to the sale of the license for A17 to a non-resident.

4.2 Security

Marina committee to review & forward changes to M MacDiarmid. Paper will be printed & made available at the berth license holders AGM.

4.3 Water overflow from neighbours

M MacDiarmid will cost additional tanks to be located beyond the sand traps.

4.4 D35

M MacDiarmid advised that the Resource Consent variation application has been submitted to NRC. Further measurements have been provided to NRC.

5 Correspondence

From/To	Regarding	Action
MarinaBerths.com	Wants to explore options for selling Kerikeri marina berths. I have advised that individual licensees could advertise via the site, commission/fees would be paid by the individual not the club/marina, maximum transfer price is not upwardly negotiable. Wants to post a generic Kerikeri web page.	Committee agreed with advice given to marinaberths.com
J Martin	Overdue berthage - debt collector letter	Collected
K Staff	Vessel exceeds maximum dimensions of the berth	P Harris & M MacDiarmid to address with K Staff
T & N Browne	Vessel exceeds maximum dimensions of the berth	S Ferris to be contacted re raising the mizzen boom after use.

*It was resolved to accept the correspondence.
Proposed P Harris/Seconded M Macken: Carried*

6 Financial Report

A profit & loss report had been circulated.

*It was resolved to approve the invoices for payment including payments to:
M MacDiarmid - \$119.84 - website hosting reimburse credit card payment to
Cloud Access
NZ Marina Operators Association \$430.10.- annual subscription
Placemakers - \$23.67 - materials
Proposed M Carere/Seconded P Harris: Carried*

*It was resolved to accept the Profit & Loss Report.
Proposed M Carere/Seconded P Harris: Carried*

Letters to berth license holders with outstanding annual fees will be sent.

7 Manager's Report

M MacDiarmid noted:

- Staff recruitment & levels are a priority at this time. Existing staff are under pressure to keep service levels up.
- As a result of research using 'SwitchMe' the commercial version of the 'What's My Number?' power comparison site, the marina is being switch to Meridian from Trust Power as cost saving is possible.

*It was resolved to recommend to the Kerikeri Cruising Club that the berth
E6 license for B Suggest be signed & completed.
Proposed P Harris/Seconded M Carere: Carried*

8 General Business

8.1 Staff Recruitment

It was resolved to adopt a recruitment process consisting of the following steps:

- 1. Consideration of the applications & selection of the list for preliminary interviews - D Bright, M MacDiarmid*
- 2. Preliminary interviews & selection of short list for final interviews - D Bright, M MacDiarmid*
- 3. Final interviews & selection - panel of up to 4 people D Bright, M MacDiarmid, A McSweeney, N Cates*

Proposed M Carere/Seconded P Harris Carried

8.2 Haul Out

It was resolved to authorise D Galbraith to further investigate funding options for extension of the haul out ramp.

Proposed M Carere/Seconded P Harris Carried

Deputy Chair of the Marina Committee

It was resolved to elect N Cates as Deputy Chair of the Kerikeri Cruising Club Marina Committee Deputy Chair.

Proposed M Carere/Seconded P Harris Carried

9 Next meeting

Tuesday 13 November 2012 4.30pm

Meeting closed 6.28pm