

Kerikeri Cruising Club Marina Committee Minutes

Meeting of the Marina Committee Monday 14 October 2013 at Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay Road, Kerikeri. The meeting commenced at 5.30pm

1 Attending

A McSweeney (Chair), P Kennedy, P Harris, M Carere, M Sceats

M MacDiarmid, P Donahoe (attending).

2 Apologies

N Cates, M Macken

It was resolved to accept the apologies.

Proposed A McSweeney/Seconded P Harris: Carried

3 Confirmation of minutes of previous meeting

It was resolved that the minutes of the meeting 10 September 2013 be accepted.

Proposed A McSweeney/Seconded M Sceats: Carried

4 Health & Safety Plan

No incidents. Weekly meetings held to review hazards & implement improvements.

5 Maintenance

5.1 Breakwater Refurbishment

P Donahoe negotiated with Total Marine for an 8.1% discount on the quoted price. Stainless steel pile guide design will be same as Opua F pier . bolt protruding out of the concrete.

Special General Meeting . M MacDiarmid to consult with Statutory Supervisor then set date & notify asap for special general meeting. P Donahoe to maintain relationship with Total Marine/Tim. It was noted there may be some scrap value of the gangway & pile guides.

Tarseal at top of boat ramp is pitting & wearing away. P Donahoe to get concrete priced & cost up haul out lower grate replacement. IES Construction, M Penney, Muzza, for quotes.

Extension of the boat ramp project . with T Dalbeth-Hudson & D Galbraith.

It was resolved to pay 50% of the cost of weed spraying the property with the KCC.

Proposed A McSweeney/Seconded M Carere: Carried

5.2 Water

Low rainfall, means water restrictions may be introduced soon. Bore cleaning . Gibsons . P Donahoe to schedule.

P Donahoe departs.

6 Matters Arising

6.1 D35

It was resolved that specific restriction of length Y& weith be in body of new license for D35, drawn & approved by Club solicitor

A McS/ M Carere: Carried

6.2 Audit

Letter to B Fasher . thank you for assistance in engaging a valuer.

It was resolved to commission Seagar & Partners to provide NZ IAS 16 compliant valuation at an estimated \$11,200 + GST.

Proposed P Harris/Seconded M Sceats: Carried

7 Correspondence

From/To	Regarding	Action/recommendation
Berth License Holders	AGM postponed	
Bucket List Charters	Approval to use breakwater on 23/9/2013	
G & J Durham	Approval of sky dish on neighbouring berth.	
Crighton Anderson	Terms of Engagement & Cover Letter . Marina Valuation	
Seagar & Partners	Valuation - Estimate	

8 Finances & Budget

A profit & loss report & invoices for payment had been circulated.

It was resolved to accept the Profit & Loss Report to 30 September 2013 & authorise the invoices for payment as advised & tabled.

Proposed M Carere/Seconded A McSweeney: Carried

It was noted that deficit budgets would be preferable for simplicity of accounting & reducing admin costs rather than a surplus budget that would require each berth license holder to be credited. The 2012/2013 berth license holders annual fee budget figure will be added to the profit & loss report.

9 Marina Manager

It was resolved to recommend to the KCC General Committee that the license for A03 be completed for Peter Johnson subject to the condition of 1 boat:1 berth.

Proposed A McSweeney/ Seconded P Harris: Carried

10 KCC General Committee Report Back

M MacDiarmid to follow up with the Statutory Supervisor:

1. Valuation . status report
2. Legal agreement on management fee . where is the process at?
3. Major financial transaction for breakwater . propose a special general meeting without Statutory Supervisor attendance for the sole purpose of approving the breakwater refurbishment project expenditure.
4. D35 . status report . new license
5. Law North consultation . Marina Committee remain concerned that the Law North consultation was unconstitutional & is therefore unhappy to be paying the invoice. Legal costs should be shared fairly.

11 Next meeting

Tuesday 12 November 2013 7.15pm

Meeting closed 7.15pm