

Kerikeri Cruising Club Marina Committee Minutes

**Meeting of the Marina Committee Tuesday 13 May 2014
at Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay
Road, Kerikeri.
The meeting commenced at 5.30pm**

1 Attending

P Harris (Deputy Chair), M Sceats, M Carere, K Staff, P Kennedy

M MacDiarmid, P Donahoe (attending)

2 Apologies

A McSweeney

It was resolved to accept the apology.

Proposed P Harris/Seconded J Murdoch: Carried

3 Confirmation of Minutes

It was resolved that the minutes of the meeting 11 March 2014 be accepted.

Proposed P Kennedy/Seconded P Harris: Carried

4 Health & Safety Plan

4.1 Mooring Lines & Set-up

P Harris & K Staff suggested possible alterations & solutions that could improve the mooring safety on the breakwater:

Mandatory springs on the breakwater moored vessels

Independent shackles for pile ring springs

D-rings on plates with 5 bolts & aligned with angle of mooring lines. P Donahoe will get prices.

It was resolved that the installation of spring lines be compulsory for boats moored on the breakwater with 30 June 2014 the deadline for installation.

Proposed P Harris/Seconded M Carere: Carried

Communication to all marina users re the issue will indicate that compulsory springs may be expanded to include all boats within the marina.

4.2 Haul Out procedures review

Work place procedures . re people on boats @ Ashbys, BOI Yacht Club, other yacht clubs. M MacDiarmid & P Donahoe to investigate.

5 Maintenance

5.1 Bathroom Repairs

Underway

5.2 Breakwater Refurbishment Project

Gangway & pile sleeves completed, through rods underway, whaler has been replaced.

Mast gantry dropped by Total Marine Services, K Staff is repairing.

Concrete on boat ramp further quotes & updates being sought. Chipseal repair may be needed

Water at your own risk . not tested, not treated. Broad communication to all Club members.

Tap covers . P Donahoe to complete

It was resolved to recommend to the Kerikeri Cruising Club that the 24hour maximum period on the haul out trolley per boat (except in the case of extreme weather) be strictly adhered to in accordance with the Club's consent conditions & that a letter be sent to Far North District Council confirming this.

Proposed J Murdoch/Seconded M Carere: Carried

P Donahoe departs

6 Matters Arising

Farrand paid

Wood . pay in 2 weeks or forfeit license possible & next payment due within 14 days of invoice (July) or you will be in breach of your license.

Gangway removal costs paid by the Golf Club & \$200 contribution

7 Correspondence

From/To	Regarding	Action/recommendation
Paymark	EFTPOS monthly fee increasing 50cents/mth	
Total Marine Services	Cost of replacement valuation \$3,000-\$4,000	Ongoing discussions with insurance agent, underwriter & Total Marine Services to obtain an adequate valuation at an acceptable cost.

It was resolved to accept the correspondence.

Proposed P Harris/Seconded P Kennedy: Carried

8 Finances & Budget

A profit & loss report & invoices for payment had been circulated.

It was resolved to accept & authorise the Profit & Loss report, invoices for payment as advised.

Proposed M Sceats/Seconded P Harris: Carried

9 Marina Manager

It was resolved to place the \$20,000 in the on call account \$80,000 for investment after the breakwater refurbishment is paid for.

Proposed P Harris /Seconded M Carere: Carried

It was resolved to accept Manager's Report.

Proposed M Carere/Seconded J Murdoch: Carried

10 KCC General Committee Report Back

- E38 license transfer complete
- Marina Scheme Financial Structure Meeting . papers & notice being finalised
- Law North invoice . shared between Club & Marina
- Minter Ellison Rudd Watts invoice . returned to trustee as unauthorised
- B & B Buckland . trespass notices to be issued
- Advice being sought from the FMA re KCC's status as an Issuer &/or financial services provider

11 General Business

11.1 D35

Berthing plan . D35 . mooring lines . Letter to be sent giving 14 days to remedy or the boat has to be removed until the lines are remedied.

11.2 Marina Rules Enforcement

D France . noted over 4 weekends - boats berthing on breakwater, water & power being used on the breakwater, fishing from the marina, boat recovery/using outboards to get on the trailer, survey on trailer parking (4 Sundays . 9 public vs 1 club member)

Enforcement . paid versus voluntary staff on weekends to enforce rules
M MacDiarmid to circulate letters to councils to marina committee.

12 Next meeting

Tuesday 17 June 2014 5.30pm

Meeting closed 7.49pm