

Kerikeri Cruising Club Marina Committee Minutes

Meeting of the Marina Committee Tuesday 8 April 2014 at Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay Road, Kerikeri. The meeting commenced at 5.30pm

1 Attending

A McSweeney (Chair), P Harris, M Sceats, M Carere, K Staff, P Kennedy

M MacDiarmid, P Donahoe (attending).

2 Apologies

None received.

3 Health & Safety Plan

3.1 Mooring Lines & Set-up

R Haslar attended & noted his concerns about some mooring lines, lack of springs & suitability of some marina hardware to hold boats in bad weather.

Mandatory spring lines were discussed, it was noted that the fitting of springs to some boats would be a challenge.

Hardware on the marina could be up sized to be more suitable for the weight of boats where necessary.

P Donahoe advised that new d-rings have been commission (received) that are of heavier weight than previously installed. These will be installed on the breakwater.

K Staff & P Harris . to review mooring line requirements & come back to committee. M MacDiarmid to forward specifications to above.

Vessel enquiry when berths are being sold or long term rented. & boats are subject to approval.

4 Confirmation of minutes of previous meeting

It was resolved that the minutes of the meeting 11 March 2014 be accepted.

Proposed M Carere/Seconded M Sceats: Carried

5 Maintenance

5.1

M1 repairs done, & D2/D4 being repaired. Coastguard will be requested to change spring arrangement- M MacDiarmid to communicate. Replacement D-rings for breakwater ready to be installed. Pile rings to be replaced.

5.2 Breakwater Refurbishment Project

It was resolved that the breakwater gangway be made available to Golf Club ex car park at no cost to KCC & to ask if the Golf Club is prepared to contribute towards crane cost.

Proposed A McSweeney/Seconded P Harris: Carried

Can Total Marine put gangway in car park? At no cost to KCC.

P Donahoe departs

6 Correspondence

From/To	Regarding	Action/recommendation
R Goord	Suggestions for marina rentals & approach channel	Forwarded to marina committee for consideration.
G Apps	Complaint . shift of rented berth	Apology sent for inconvenience, maintenance required on booked berth.
B Mathews	Complaint about contaminated fuel	Forwarded to Allied Petroleum who responded with a comprehensive list of test results & dates proving contamination did not occur at Doves Bay site.
S Ferris	Report of boat ramp incident	KCC General Committee to attend.

It was resolved to accept the correspondence.

Proposed J Murdoch/Seconded M Sceats: Carried

7 Finances & Budget

A profit & loss report & invoices for payment had been circulated.

It was resolved that the Law North bill be referred to the KCC General Committee with a view to cost sharing.

Proposed M Carere/Seconded J Murdoch: Carried

It was resolved to recommend to the Issuer that Minter Ellison Rudd Watts invoice be returned to the Statutory Supervisor as an unauthorised expense.

Proposed A McSweeney/Seconded M Carere: Carried

End date for staff training?

Check NRC invoice against consent monitoring regime & past invoices.

It was resolved to accept & authorise the Profit & Loss report, invoices for payment as advised & tabled (East West Waste \$453.81; KCC \$300; Laser Plumbing \$126.28), debtors & refurbishment account summaries.

Bad debtors to K Staff for follow up.

8 Marina Manager

Report tabled

- Breakwater Refurbishment Project status & plan
- Bathroom Repair status
- Marina Replacement Valuation required by new insurance underwriter. What is likely cost?

9 Berth License Sales

None finalised

It was noted that an issue could occur during berth license transfers where vendor purchased license smaller than berth occupied & the license transfers for less than the maximum transfer price. On transfer a negotiation between the sale price & the return to the vendor & marina scheme portion would be required - possibly vendor to receive % of smaller license maximum price proportional to sale price as % of maximum price of actual berth. General Committee to consider.

10 KCC General Committee Report Back

Items of interest:

Incident on breakwater

Statutory Supervisor's increased fees, the requirement for a Statutory Supervisor, the necessity of being an Issuer. To move away from being an Issuer, in order to do the Club must move away from transferring licenses.

It was resolved to recommend that the Club investigate changing the handling of berth license transfers to effectively remove the Club from the sales process in-line with the recommendation from Whitianga & that the Club move from cheques in and out, to charging a transfer fee.

Proposed A McSweeney/Seconded K Staff: Carried

11 General Business

11.1 Launch on Breakwater

Call received by M MacDiarmid on weekend. The vessel did not have proof of insurance. Berth rental declined on that basis. Advice re alternative anchorages given.

Can the Club get insurance to cover third party cover for uninsured boats for short term renters. M MacDiarmid to investigate. Does Opuia Marina have this?

12 Next meeting

Tuesday 13 May 2014 5.30pm

Meeting closed 8.47pm