

# Performance Report - Marina Scheme

Kerikeri Cruising Club Incorporated  
For the year ended 30 June 2018

Prepared by BDO Northland Limited

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# Compilation Report

## Kerikeri Cruising Club Incorporated For the year ended 30 June 2018

### Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of Kerikeri Cruising Club Incorporated - Marina Scheme for the year ended 30 June 2018.

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

### Responsibilities

The Directors are solely responsible for the information contained in the financial statements and have determined that the Special Purpose Reporting Framework used is appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

### No Audit or Review Engagement Undertaken

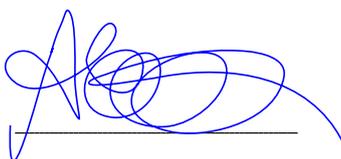
Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

### Independence

We have no involvement with Kerikeri Cruising Club Incorporated - Marina Scheme other than for the preparation of financial statements and management reports and offering advice based on the financial information provided.

### Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on these financial statements.



BDO Northland Limited  
108 Kerikeri Road, Kerikeri

Dated: 25 September 2018

# Entity Information

## Kerikeri Cruising Club Incorporated For the year ended 30 June 2018

### Legal Name

Kerikeri Cruising Club Incorporated

### Type of Entity and Legal Basis

Incorporated Society under the Incorporated Societies Act 1908.

### Nature of Business

Marina Scheme

### Purpose

To provide a venue for the promotion and participation of all boating activities, foster a safe marine environment, and encourage the younger members of our community to become active and skilled in this sport.

### Main Sources of Cash and Resources

The Scheme's activities are funded through a variety of sources, including marina fees.

### Reliance on Volunteers

The Scheme relies on gifts of volunteer time and expertise to complete work in many essential roles including board and committee governance.

### Officers

Commodore - Doug France  
Rear Commodore - Peter Wilson  
Treasurer - Dean Smith  
Secretary - Peter Wilson

### Marina Committee Members

Jim Murdoch  
Phil Harris  
Kit Staff  
Paul Pederson  
Phil Stocker  
Lane Ayr  
Peter Williams

### Statutory Supervisor

Trustees Executors Limited  
Queen Street, Auckland

### Bankers

Bank of New Zealand, Kerikeri  
ASB Bank, Kerikeri

### Solicitors

Law North Partners, Kerikeri

### Auditors

BDO Northland, Kerikeri & Whangarei

# Approval of Financial Report

## Kerikeri Cruising Club Incorporated For the year ended 30 June 2018

The Committee Members are pleased to present the approved financial statements of Kerikeri Cruising Club Incorporated - Marina Scheme for year ended 30 June 2018.

APPROVED

For and on behalf of the the Society:

\_\_\_\_\_  
Commodore - Doug France

Date .....

\_\_\_\_\_  
Treasurer - Dean Smith

Date .....

# Statement of Service Performance

## Kerikeri Cruising Club Incorporated

For the year ended 30 June 2018

### **Provides a venue for the promotion & participation of all boating activities**

- Office, Boatshed & Shower/Toilets/Laundry (24/7 access enables participation in all boating activities)
- Provides marina berths (193), pile moorings (39), dinghy storage (109) & boat ramps (2) for use by Club

### **Fosters a safe marine environment**

- Ensures compliance with vessel electrical standards (monthly compliance checks, annual boat electrical warrant inspections co-ordinated by the Club)
- Mandatory public liability cover for all vessels accommodated on the Club's marina & moorings (monthly review of boat insurance status & mandatory insurance requirements applied to berth rentals)
- Maintains a safe marina & pile moorings (conditions audits, regular maintenance, refurbishment & replacement as required)
- Provides a pump out facility, waste oil disposal facility & on-shore boat rubbish & recycling (to enable replacement as required)
- Provides a boat haul out facility (reducing anti-foul contamination of the marine environment by extracting it on-shore)

### **Encourages young members of our community to become active & skilled in this sport**

- Provides on-shore venue for theory teaching

# Statement of Financial Performance

## Kerikeri Cruising Club Incorporated For the year ended 30 June 2018

	NOTES	2018	2017
<b>Trading income</b>			
Sales - Ropes & Shackles		2,117	912
<b>Total Trading income</b>		<b>2,117</b>	<b>912</b>
<b>Cost of sales</b>			
<b>Purchases</b>			
Purchases - Ropes & Shackles		633	1,197
Other Cost of Sales		775	701
<b>Total Purchases</b>		<b>1,408</b>	<b>1,898</b>
<b>Total Cost of sales</b>		<b>1,408</b>	<b>1,898</b>
<b>Gross profit</b>		<b>709</b>	<b>(986)</b>
<b>Other income</b>			
<b>Sales of Service</b>			
Annual Marina Fees		244,085	253,718
Haul Out		13,600	13,171
Licence Transfer Fees		15,478	11,696
<b>Total Sales of Service</b>		<b>273,163</b>	<b>278,585</b>
<b>Rents</b>			
Participatory Security Licence Income		472,494	473,361
<b>Total Rents</b>		<b>472,494</b>	<b>473,361</b>
<b>Other Operating Income</b>			
Visitor Pool Costs Recovered		37,096	41,637
Visitor Pool Wages Recovered		14,082	13,042
Interest Received		15,157	25,044
Sundry Income		21,060	23,367
<b>Total Other Operating Income</b>		<b>87,394</b>	<b>103,090</b>
<b>Total Other income</b>		<b>833,051</b>	<b>855,037</b>
<b>Total income</b>		<b>833,761</b>	<b>854,050</b>
<b>Expenses</b>			
Audit of Financial Statements		6,675	6,675
Accounting Services		2,539	2,565
Depreciation		260,515	263,188
Insurance		27,316	25,003
Legal Expenses		17,214	16,067
Licences & Levies		27,403	16,430
Light, Power & Heating		19,456	23,063
Marina Annual Maintenance		26,977	27,643
Management Fee paid by Marin		36,042	16,498

	NOTES	2018	2017
Printing & Stationary		3,123	1,347
Rubbish - Marina		6,732	8,556
Repairs & Maintenance		1,903	-
Statutory Supervisor Fees		3,997	21,125
Wages		90,623	86,950
Other expenses		18,103	15,289
<b>Total Expenses</b>		<b>548,616</b>	<b>530,398</b>
<b>Surplus / (Deficit) for the Year</b>		<b>285,145</b>	<b>323,652</b>

# Statement of Financial Position

## Kerikeri Cruising Club Incorporated

As at 30 June 2018

	NOTES	30 JUN 2018	30 JUN 2017
<b>Assets</b>			
<b>Current Assets</b>			
Bank accounts and cash	1	179,782	228,198
Debtors and prepayments	1	39,793	54,501
Inventory	1	1,673	1,989
Other Current Assets	1	836,612	767,828
<b>Total Current Assets</b>		<b>1,057,859</b>	<b>1,052,516</b>
<b>Non-Current Assets</b>			
Property, Plant and Equipment	2	2,891,748	3,152,263
<b>Total Non-Current Assets</b>		<b>2,891,748</b>	<b>3,152,263</b>
<b>Total Assets</b>		<b>3,949,607</b>	<b>4,204,779</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Creditors and accrued expenses	4	12,113	66,094
Employee costs payable	4	9,351	6,342
Other current liabilities	4	120,217	488,837
<b>Total Current Liabilities</b>		<b>141,682</b>	<b>561,272</b>
<b>Non-Current Liabilities</b>			
Other non-current liabilities	5	-	120,726
<b>Total Non-Current Liabilities</b>		<b>-</b>	<b>120,726</b>
<b>Total Liabilities</b>		<b>141,682</b>	<b>681,998</b>
<b>Total Assets less Total Liabilities (Net Assets)</b>		<b>3,807,925</b>	<b>3,522,781</b>
<b>Accumulated Funds</b>			
Accumulated surpluses or (deficits)		3,807,925	3,522,781
<b>Total Accumulated Funds</b>		<b>3,807,925</b>	<b>3,522,781</b>

# Statement of Cash Flows

Kerikeri Cruising Club Incorporated

For the year ended 30 June 2018

Cash Basis

	NOTES	2018	2017
<b>Statement of Cash Flows</b>			
<b>Cash Flows from Operating Activities</b>			
<b>Cash was received from</b>			
Receipts from providing goods or services		356,330	344,221
Interest, dividends and other investment receipts		21,861	32,016
Goods and Services Tax received		-	10,070
<b>Total Cash was received from</b>		<b>378,191</b>	<b>386,307</b>
<b>Cash was applied to</b>			
Goods and Services Tax Paid		(10,168)	-
Payments to suppliers		(235,434)	(162,774)
Payments to employees		(101,100)	(85,859)
<b>Total Cash was applied to</b>		<b>(346,702)</b>	<b>(248,633)</b>
<b>Total Cash Flows from Operating Activities</b>		<b>31,489</b>	<b>137,674</b>
<b>Cash Flows from Investing and Financing Activities</b>			
<b>Cash was received from</b>			
Sale of Marina Licence		-	13,871
<b>Total Cash was received from</b>		<b>-</b>	<b>13,871</b>
<b>Cash was applied to</b>			
Payments to acquire property, plant and equipment		-	-
Purchase of Investments		(79,904)	(31,218)
Deposits to Bank Deposits		-	-
<b>Total Cash was applied to</b>		<b>(79,904)</b>	<b>(31,218)</b>
<b>Total Cash Flows from Investing and Financing Activities</b>		<b>(79,904)</b>	<b>(17,347)</b>
Net Increase/(Decrease) in Cash		(48,415)	120,327
<b>Opening Cash Balance</b>			
Bank accounts and cash		228,198	107,871
<b>Total Opening Cash Balance</b>		<b>228,198</b>	<b>107,871</b>
Closing Cash Balance		179,783	228,198
Bank Accounts and Cash		179,783	228,198

# Statement of Accounting Policies

## Kerikeri Cruising Club Incorporated For the year ended 30 June 2018

### Reporting Entity

The financial statements presented here are for the entity Kerikeri Cruising Club Incorporated - marina Scheme ("the Scheme"). The Kerikeri Cruising Club is an Incorporated Society established in New Zealand under the provisions of the Incorporated Societies Act 1908. These financial statements are effectively an extract from the full financial statements of the club. They relate to the activity of the Marina Scheme ("the Scheme") only and have been prepared in compliance with the Deed of Participation.

### Basis of Preparation

The Scheme has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

### Revenue Recognition

Sale of goods is recorded when the goods are sold (usually when the goods are received by the purchaser).

Provision of Services - Revenue is recorded by reference to the stage of completion of the service at balance date based on the actual service provided as a percentage of the total service to be provided.

Royalties - Revenue is recorded when royalties are earned.

Rental income - Revenue is recorded on a straight line basis over the term of the agreement.

Commission - Revenue is recorded when the commission is receivable.

Interest - Revenue is recorded during the period in which the interest is earned.

Participatory Securities - The participatory securities are the licences to use marina berths within the Marina. The full value of the licences was received as an upfront payment at the time they were originally sold, and was recorded as income in advance. The revenue is recognised on a straight line basis over the term of the licences, which expire 21 September 2018. There is no obligation for the club to purchase the Marina Berth Licences on the 21st of September 2018 from the licencees.

Royalties - Revenue is recorded when royalties are earned.

### Cash on Hand and Bank Deposits

Cash on hand, bank balances and bank deposits are recorded at the amounts held. Interest accrued to balance date on bank accounts and deposits held is included in accounts receivable.

### Inventories

Inventories are stated at the lower of cost and net realisable value.

### Accounts Receivable

Accounts receivable are stated at expected realisable value, after providing against debts where collection is doubtful. Bad debts are written off during the period in which they are identified.

## **Property, Plant & Equipment and Depreciation**

Property, plant and equipment are stated at cost less any accumulated depreciation and impairment losses. Depreciation is provided for on a straight line basis for buildings and a diminishing value or straight line basis for plant and equipment, furniture and fittings and office equipment which will write off the costs of the assets over their expected useful lives. Buildings and the marina were historically measured under the revaluation model. With the transition to PBE standards the society ceased to revalue for financial reporting with 1 July 2014 forming the effective date for deemed cost.

The depreciation rates used are as follows:

Marina Plant & Equipment: 2-18 years

Marina Office Equipment: 2-18 years

Property Improvements - Marina: 8-50 years

Marina: 15-25 years

## **Income Tax**

No income tax asset or liability has been provided for in the financial statements as the Kerikeri Cruising Club Incorporated is an amateur sporting organisation and is exempt from all income tax pursuant to section CW 46 of the Income Tax Act 2007.

## **Goods and Services Tax (GST)**

The financial statements are stated exclusive of goods and services tax (GST) except for accounts receivable and accounts payable, which are stated inclusive of GST.

## **Creditors and Accrued Expenses**

Creditors and accrued expenses are recorded at the amount owing at balance date.

## **Employee Costs Payable**

Employee costs payable include wages and salaries, annual leave and PAYE payable at balance date. They are recorded at the amount to be paid.

## **Changes in Accounting Policies**

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

# Notes to the Performance Report

## Kerikeri Cruising Club Incorporated For the year ended 30 June 2018

	2018	2017
<b>1. Current Assets</b>		
<b>Bank accounts and cash</b>		
ASB Marina 00 Operating Acc	11,706	51,831
ASB Marina 52 Savings Acc	71,440	81,368
Cash on Hand	195	106
Refurbishment Account	96,440	94,893
<b>Total Bank accounts and cash</b>	<b>179,782</b>	<b>228,198</b>
<b>Debtors and prepayments</b>		
Accounts Receivable	18,856	28,991
Accrued Interest	9,695	16,399
Prepayments	11,242	9,111
<b>Total Debtors and prepayments</b>	<b>39,793</b>	<b>54,501</b>
<b>Inventory</b>		
Stock on Hand	1,673	1,989
<b>Total Inventory</b>	<b>1,673</b>	<b>1,989</b>
<b>Other current assets</b>		
<b>Bank Deposits</b>		
Marina Refurbishment - Term Deposits	830,000	750,096
Marina Unclaimed GST	5,561	11,120
Withholding tax paid	1,051	1,051
<b>Total Other current assets</b>	<b>836,612</b>	<b>762,267</b>
<b>Total Current Assets</b>	<b>1,057,859</b>	<b>1,046,955</b>
	2018	2017

## 2. Property, Plant & Equipment

<b>Marina</b>		
Opening Carrying Amount	3,131,909	3,388,629
Additions	-	-
Disposals	-	-
Depreciation for the Year	(256,446)	(256,720)
<b>Total Marina</b>	<b>2,875,463</b>	<b>3,131,909</b>
<b>Property Improvements - Marina</b>		
Opening Carrying Amount	6,123	6,334
Depreciation for the Year	(203)	(211)
<b>Total Property Improvements - Marina</b>	<b>5,920</b>	<b>6,123</b>
<b>Marina Plant &amp; Equipment</b>		
Opening Carrying Amount	9,189	10,808
Additions	-	-

Depreciation for the Year	(1,454)	(1,619)
<b>Total Marina Plant &amp; Equipment</b>	<b>7,735</b>	<b>9,189</b>
<b>Marina office Equipment</b>		
Opening Carrying Amount	5,042	9,681
Additions	-	-
Disposals	-	-
Depreciation for the Year	(2,412)	(4,639)
<b>Total Marina office Equipment</b>	<b>2,630</b>	<b>5,042</b>
<b>Total Property, Plant &amp; Equipment</b>	<b>2,891,748</b>	<b>3,152,263</b>
	2018	2017

### 3. Non-Current Assets

<b>Other non-current assets</b>		
Marina Unclaimed GST	-	5,561
<b>Total Other non-current assets</b>	<b>-</b>	<b>5,561</b>
<b>Total Non-Current Assets</b>	<b>-</b>	<b>5,561</b>
	2018	2017

### 4. Current Liabilities

<b>Creditors and accrued expenses</b>		
<b>Accounts Payable</b>		
Accounts Payable	12,113	66,094
<b>Total Accounts Payable</b>	<b>12,113</b>	<b>66,094</b>
<b>Total Creditors and accrued expenses</b>	<b>12,113</b>	<b>66,094</b>
<b>Employee costs payable</b>		
Employee Benefits Accrued	9,351	6,342
<b>Total Employee costs payable</b>	<b>9,351</b>	<b>6,342</b>
<b>Other current liabilities</b>		
Income Received in Advance	3,397	4,868
GST	(3,904)	1,072
Participatory Securities - Current Portion	120,724	482,897
<b>Total Other current liabilities</b>	<b>120,217</b>	<b>488,837</b>
<b>Total Current Liabilities</b>	<b>141,682</b>	<b>561,272</b>
	2018	2017

### 5. Non-Current Liabilities

<b>Other non-current liabilities</b>		
Participatory Securities - Non Current Portion	-	120,726
<b>Total Other non-current liabilities</b>	<b>-</b>	<b>120,726</b>
<b>Total Non-Current Liabilities</b>	<b>-</b>	<b>120,726</b>

### 6. Participatory Securities

The Participatory Securities are governed by a Deed of Participation, both of which will come to an end in September 2018.

## 7. Commitments

There are no commitments as at 30 June 2018 (Last year - nil).

## 8. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 30 June 2018 (Last year - nil).

## 9. Related Parties

The Club is wholly owned by its members and governed by an elected committee of members.

Contracted services provided to the Club by elected committee members of the Club staff are at all times on an arms length, commercial basis and approved in advance by the elected committee

The following Interests are disclosed:

Committee Member	Organisation / Nature	Position	Value of Transactions	Balance Outstanding at Year End
Phil Harris	Wages	Employee	\$1,801 (2017: \$6,068)	Nil (2017: Nil)

The following committee members hold berth licences with the Club which were transacted on the same terms as all other berth licence holders:-

2018	2017
Lane Ayr	Phil Harris
Peter Williams	Jim Murdoch
Jim Murdoch	Tony Dalbeth-Hudson
Paul Pederson	Mike Carere (resigned May 2017)
Tony Dalbeth-Hudson	Kit Staff
Mike Carere (appointed September 2017)	Trixie Brown
Phil Harris	Doug France
Doug France	Pete Woods
Kit Staff	Phil Stocker
Peter Wilson	Cheryl Rymer (resigned June 2017)
Dave Keen	Lane Ayr (appointed Sept 2016)
Phil Stocker	Peter Williams (appointed Sept 2016)
	Paul Pederson (appointed Sept 2016)

During 2018 the Club received funds from committee members totaling \$18,343 (2017: \$13,144). These were for Marina fees, club subscriptions, pile moorings, private club hire, trailer parks and dinghy locker hire.

During 2018 the Club paid committee members a total of \$1,801 (2017: \$1,692) for visitor pool payments.

There were no other material related party transactions with the Club staff or organisations that the staff have the power to influence.

## 10. Events After the Balance Date

There were no other events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

## **11. Ability to Continue Operating**

The entity will continue to operate for the foreseeable future.