

Kerikeri Cruising Club Marina Committee Minutes

Meeting of the Marina Committee Tuesday 9 July 2013 at
Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay
Road, Kerikeri.
The meeting commenced at 5.30pm

1 Attending

A McSweeney (Chair), N Cates (Deputy Chair), P Kennedy, M Sceats, P Harris, M Macken
M MacDiarmid, P Donahoe (attending).

2 Apologies

M Carere - leave of absence

3 Confirmation of minutes of previous meeting

*It was resolved that the minutes of the meeting 11 June 2013 be accepted.
Proposed P Kennedy/Seconded P Harris: Carried*

4 Health & Safety Plan

Annual audit underway.

5 Maintenance

P Donahoe tabled the results of the ultra sound testing of the steel pile thickness. The original pile thickness was 9.5mm. Most of the test sites recorded 9+mm of thickness with the worst pile thickness recorded at 7.75mm at 5m above seabed on the first pile of the breakwater return.

It was resolved that P Donahoe proceeds with firming the details of the plastic sleeving project by:

- *Pricing pile caps*
- *Confirming price of establishing the Bellingham's equipment*
- *All options to leave the current pile fill (gravel) in situ as this appears to be sufficient, replace pile caps to waterproof the top of the pile but don't install concrete cap as current system is adequate*
- *10% cost contingency to be added*
- *P White to be consulted on strength adequacy of the reduced thickness piles*

- *Pile guide type to be confirmed e.g. existing guides with wood or stainless blocks*
- *Estimated timeframe from both contractors i.e. when can they start?*
- *Presenting answers/proposal to the August meeting*

Proposed A McSweeney/Seconded M Sceats: Carried

Bellingham Marine had provided quotes for the plastic sleeving & breakwater pile guide replacement projects. Equipment establishment costs & likely timeframe to be sought from Bellingham's.

Pile guide on D pier - install so that crevice corrosion on stainless D can be assessed.
Gangway ramps - Truweld & Total Engineering not keen to price in-house build as Manson has the dyes to produce the gangways & will not release material to a competitor.

It was resolved to:

- *Organise the inspection of the gangway pivot on A, B & E piers including the procurement of replacement pins should these be required,*
- *Consult with P White on the loss of strength of E pier gangway due to corrosion of the box section in order to assess the urgency of replacement*

Proposed N Cates/Seconded M Macken: Carried

P Donahoe departs.

6 Matters Arising

6.1 Compressor & rattle gun

Compressor & rattle gun purchased & in use.

7 Correspondence

From/To	Regarding	Action/recommendation
KCC General Committee	Role of marina committee	Sent to marina committee
Northland Regional Council	Mediterranean Fan Worm - Draft Charter	NRC would like KCC to give feedback on the charter & ultimately sign up to it.

8 Finances & Budget

Sundry Income is well in excess of budget due to Fasher berth alteration invoices. M MacDiarmid to journal elsewhere.

M MacDiarmid to assess alternatives to MMS due to cost & dissatisfaction with support.

It was resolved to authorise the invoices for payment as advised & tabled & to pay other 'normal' 2012/2013 invoices .

Proposed N Cates/Seconded P Harris: Carried Abstain A McSweeney

It was agreed to invoice D35 June power based on an average of the previous month's consumption.

It was noted that debtors are in great shape.

M MacDiarmid to: review term deposit rates & on call savings rate/options; add a note to the marina accounts on agenda where cash is being held against the visitor pool liability as a aid memoir that this is not a cash surplus.

The June profit & loss report was accepted however it was noted that end of year adjustments & late invoices will have a material affect on this report.

It was noted that the use of third party contractors is acceptable to cover staff absence however they must have sufficient insurance i.e. ship repairers at a minimum.

9 KCC General Committee Report Back

A further request for access to the berth license holders contact list has been made to the Commodore. This is a request for access rather than a copy per se.

Minutes of the berth license holders meeting to go to the Statutory Supervisor for approval then to be distributed to berth license holders.

10 General Business

10.1 Budget

M Sceats advised that a revised marina budget proposed by J Durham is not appropriate as the meetings agreed to at the berth license holders meeting had not been held.

It was noted that the visitor pool, berth rental & haul out elements of the marina could be managed by the Club as they are not strictly part of the marina scheme. All expenses relating to these would also pass to the Club.

10.2 AGM Dates

No objection to the AGM dates, subject to the Statutory Supervisors agreement. It was noted that this date is contingent on the annual accounts & audit completion.

10.3 Committee Membership

M Macken noted he will be away until October & will not be standing for the marina committee at the AGM in September.

11 Next meeting

Tuesday 12 August 2013 5.30pm

Meeting closed 8.20pm