

Kerikeri Cruising Club Marina Committee Minutes

Meeting of the Marina Committee Tuesday 14 August 2012 at
Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay
Road, Kerikeri.
The meeting commenced at 4.30pm

1 Attending

A McSweeney (Deputy Chair), P Harris, P Kennedy,
M MacDiarmid, K Turner, M Sceats, J Graham, A August (attending).

2 Election of New Committee Members

*It was resolved to appoint K Turner & M Sceats to the marina committee
Proposed A McSweeney/Seconded P Kennedy Carried*

A McSweeney welcomed the new committee members.

K Turner nominated

A McSweeney for the position of Marina Committee Chair

Seconded P Harris

Elected

A McSweeney nominated

P Harris for the position of Marina Committee Deputy Chair

Seconded K Turner

Elected

3 Apologies

M Carere, M Macken

It was resolved to accept the apologies.

Proposed A McSweeney/Seconded P Harris Carried

4 Confirmation of minutes of previous meeting

*It was resolved that the minutes of the meeting 10 July 2012 with the
following amendments:*

*Remove reference to M Carere & R Myers as both were absent,
be accepted.*

5 Matters arising from previous meetings

5.1 Haul Out Ramp Extension

P Kennedy will provide a budget figure for this & present it to the AGM in September.

5.2 Security

M MacDiarmid to draft a paper for presentation to the AGM.

5.3 Water overflow from neighbours

M MacDiarmid will cost additional tanks to be located beyond the sand traps.

5.4 D35

M MacDiarmid advised that R Burling has advised that the Resource Consent variation application has been submitted to NRC.

6 Correspondence

From/To	Regarding	Action
R Budgen	Decline with thanks offer of boat cradle purchase.	
J Durham	Resignation from marina committee	
Thomson Wilson Law	Request for clarification of issues relating to possible reconfiguration of marina berths	<i>It was resolved that M MacDiarmid reply & put the issue of reconfiguring berths on hold. Proposed A McSweeney/ Seconded P Harris Carried</i>
NRC	Request of information on marina users to assist with planning for future boat storage.	
J Durham	Club & Marina Issues	Circulated to marina committee
NRC	Marina Information request	M MacDiarmid to reply
NZ MOA	Executive Nomination Form	
J Durham	Resignation from Marina Committee	
M Carere	Apology for August meeting	
P Lord	Request for unpaid leave	<i>It was resolved to support P Lord's application for 3 months leave as long as the period without P Lord or R Myers was not longer than 2 weeks. Proposed A McSweeney/ Seconded P Harris Carried</i> M MacDiarmid to confirm R

7 Club / Marina Issues

J Graham & A August arrive.

It was resolved to appoint A McSweeney, J Graham & B Upperton to the working party on Club/Marina issues.

Proposed A McSweeney Seconded P Harris Carried

The committee discussed elements of the preliminary documents drafted by J Durham & A McSweeney.

J Graham & A August depart.

8 Financial Report

8.1 Budget

An alternative budget proposed by J Durham had been circulated & was discussed. It was agreed that the budget had already been approved by the Kerikeri Cruising Club General Committee & that elements of the alternative proposed budget pre-empted discussion & outcomes of the working party on Club/Marina Issues. If adjustments are required there is provision within the Marina Berth License for these to be made at the end of the financial year.

A profit & loss report & a list of invoices for payment had been circulated. The committee requested that the profit & loss report note which budget items were annualised versus monthly.

It was resolved to accept the Profit & Loss Report & invoices for payment.

Proposed P Harris/Seconded M Sceats: Carried

It was resolved to institute a standard monthly payment to the Kerikeri Cruising Club for wage expenses with a six monthly reconciliation process.

Proposed A McSweeney/Seconded P Harris: Carried

9 Health & Safety

Health & safety covered in the Manager's Report (on file).

10 Manager's Report

The committee advised that because berth rental occupancy is outside its control it was not necessary to have monthly occupancy figures reported.

M MacDiarmid noted the following items in her report (on file).

It was resolved to invest the 12 3194 00021232 0072 Stage I Refurbishment Account funds for 12 months at 4.3%

Proposed A McSweeney/Seconded K Turner Carried

It was resolved to invest the 12 3091 00097429 0083 funds for 4 months at 4.1%

Proposed M Sceats/Seconded A McSweeney Carried

It was resolved to install P Harris as a cheque signatory & internet banking authoriser for the marina accounts.

Proposed A McSweeney/Seconded P Kennedy Carried

A breakdown of the Statutory Supervisors invoice was requested.

R Burling, Sea North, has advised that the application for a consent variation has been lodged with NRC.

11 General Committee Round-Up

A McSweeney summarised the previous General Committee meeting.

12 General Business

12.1 Reconfiguration of marina berths i.e. 12m berths to 14m berths/Thompson Wilson Law - A McSweeney

Discussed under 'Correspondence' above.

12.2 Meeting with Statutory Supervisor prior to AGM - A McSweeney

A meeting between the Kerikeri Cruising Club Marina Committee & Carol Cook of Trustees Executors is scheduled for 3pm Thursday 20 September 2012. Venue to be confirmed.

12.3 Club & Marina Issues - as per J Durham document & related material

Discussed under item 7 'Club/Marina Issues' above.

13 Next meeting

Tuesday 11 September 2012 4.30pm

Meeting closed 8.09pm