

Kerikeri Cruising Club Inc (KCC)

Minutes

Meeting of the General Committee Tuesday 19 August 2014

The meeting commenced at 7.30pm

1 Coastguard Presentation

Coastguard representatives briefed the committee on the role & structure of NZ Coastguard.

Coastguard representatives depart.

2 Attending

L Ayr (Commodore), P Harris, T Brown, D Smith (Treasurer), P Hooper, T Bingham, R Haslar, P Hooper, A McSweeney, M Beauchamp (Rear Commodore)

M MacDiarmid, (attending)

3 Apologies

D France (Secretary), A August, N Cates, J Murdoch, T Dalbeth-Hudson

It was resolved that the apologies be accepted.

Proposed L Ayr/Seconded D Smith: Carried

4 Minutes of the Previous Meeting

It was resolved that the minutes of the previous meeting 15 July 2014, with the addition of a heading "11.3 Changes to License Transfer Process" inserted after "...FNDC ramps" are a true & accurate record.

Proposed D Smith/Seconded P Harris: Carried

5 Matters Arising

FNDC rules for ramps - what are they?

Windscreen pouches \$1 each approx. Stickers only will be pursued.

6 Notification of General Business Items

In addition to the items listed on the agenda:

- Finalee
- Heating system for Carmen Wood Lounge
- Event Date Change

- B Tuke
- Land Use
- Speed on Car park
- Congestion in Car park at Weekends
- Trustee Executors Fee
- BDO Audit Letter
- IFRS Status

7 Correspondence

A list of the correspondence received since the last meeting was distributed with the agenda.

Sent/ Received	From/ To	Regarding	Recommendation/Action
Received	BOI Swordfish Club	Hokianga Accord	Forwarded to General Committee
Received	NRC	Decision on shellfish farm adjacent to Stephenson Island	
Received	Trustees Executors	Marina Scheme Review - Statutory Supervisor requests for agreement on fee rate change	Rolled over from March & July meetings
Sent	Trustees Executors	Management Certificate & Refurbishment Account Adequacy Report	
Sent	Law North	Request for Auditors Report Confirmation to be sent to BDO	
Received	NRC	Fan worm policy submission receipt	
Received	Whitianga Marina	Copy of letter from Minister of Commerce re Whitianga Marinas requirement to have a statutory supervisor & be registered as a financial services provider.	Forwarded to General Committee
Received	Aflex	Self-inflating buoy info	Forwarded to Keelboat & Centreboard chairs
Received	YNZ	Excellence Awards Nomination Form	Nominations Due 1 Sep 2014 Forwarded to committee
Received	BDO	Letter of appointment	To be signed & returned
Sent	M Sabin	Requesting letter to C Foss extracting KCC from FSP status	

*It was resolved that the correspondence be accepted.
Proposed D Smith/Seconded A McSweeney: Carried*

8 Finance

A profit & loss report & a list of payments for approval had been circulated prior to the meeting.

*It was resolved to accept the profit & loss report to 31 July 2014.
Proposed D Smith/Seconded T Brown: Carried*

Launch & Cruise - why are actual expenses higher than budget?

*It was resolved to accept the invoices for payment as advised & circulated prior to the meeting.
Proposed D Smith/Seconded P Harris: Carried*

9 Membership

Application From	Membership Type	Proposer	Seconded	Boat
Andrew & Valerie Jackson	Long Distance	M MacDiarmid	J White	Runabout
Nigel Atkin	Family	L Ayr	M MacDiarmid	Runabout

*It was resolved to accept the new memberships as listed above.
Proposed M Beauchamp/Seconded T Bingham: Carried*

9.1 Resignations

M & D Hogan

R Sheffield

*It was resolved to accept the resignations as listed above & make it standard practise to send a letter inviting resigning 'boating' members to continued participation via other types of membership e.g. social.
Proposed L Ayr/Seconded D Smith: Carried*

10 Committee Reports

10.1 Keelboat - R Haslar

Port Villa funds -

*It was resolved to reinvest the 'Port Villa Race' funds (acc 4012451-03024) for 6 months at 4.1%
Proposed R Haslar/Seconded A McSweeney: Carried*

Yearbook/Handbook - Advertisers letter to note print run not number of members.

Prize Giving -

It was resolved to pay Kerikeri Youth Sail \$1,000 to prepare & cater for the Kerikeri Cruising Club Prize Giving as presented by R Haslar.

Proposed R Haslar/Seconded M Beauchamp: Carried

Budget of \$600 for the food supplies which KCC will pay. Whole club event

10.2 Centreboard - T Dalbeth-Hudson

No report

Thank you to Keri High School Sailing Squad for working bee at the Clubhouse.

10.3 House & Social - M Beauchamp

All liquor must be purchased from Liquor World.

10.4 Launch & Cruise - T Brown

No report

10.5 Marina - P Harris

Minutes circulated & on file.

Pile caps for pile mooring piles - M MacDiarmid to price

Piles to be paid for out of the refurbishment account.

Coastguard boat mooring system to be reviewed. Subsidy on Coastguard berth.

It was resolved that the visitor pool accounts move to the BNZ & be managed by the Kerikeri Cruising Club.

Proposed A McSweeney/Seconded L Ayr: Carried

Staffing - student to police car park, marina & clean - L Ayr & M MacDiarmid to develop proposal.

It was resolved that the license transfer fee of \$500 be restructured at \$1,200 effective immediately.

Proposed A McSweeney/Seconded P Harris: Carried Abstain T Brown

Long term rental rates will only be available to senior or family members of the Kerikeri Cruising Club. M MacDiarmid to finalise proposal for adoption at subsequent meeting.

10.6 Club Manager

It was resolved to proceed with printing 1,000 plastic membership cards for \$690 as quoted.

Proposed L Ayr/Seconded P Harris: Carried

It was resolved to write off the following low value assets:

Asset	Value \$
SS Pressure Can (Bar)	8
Sound System	5
Panasonic CTV	5
EFTPOS Machine	6

Computer & Software	3
Masport Mower	5
Utensils	1
Docket holder	1
Pasta Bowls 12	1
Gratin Dishes Oval White	1
Utensils	1
wine Glasses	1
Computer	2

Proposed D Smith/Seconded T Bingham: Carried

It was resolved that the Kerikeri Cruising Club General Committee is satisfied that the Kerikeri Cruising Club land, marina & buildings do not require further valuation (last completed 2013) as the assets have not been impaired & there has been no significant damage or change to the condition of them since the last valuation.

Proposed L Ayr/Seconded D Smith: Carried

It resolved to accept the committee reports.

Proposed D Smith/Seconded R Haslar: Carried

11 General Business

11.1 Clubhouse Heating

An opportunity to purchase a gas fire for heating the Clubhouse has arisen. M Beauchamp will do further research. Committee favourable towards the idea.

11.2 B Tuke

YNZ Excellence Awards Nomination Form to be forwarded to M Beauchamp

M Beauchamp nominates B Tuke for KCC outstanding achievement award.

11.3 Event Date Change

Fishing competition date changed now 21 November 2014

11.4 Land Use

Covered storage for boats or trailers - P Harris to research although Club not keen to become an issuer for this project.

11.5 Status as a Financial Services Provider

Club needs letter/opinion from Law North advising that KCC is not a financial services provider. This change of status would then reduce auditing requirements & the work of the Statutory Supervisor.

If changes are made there may not be a need to have a Statutory Supervisor however there would always need to be an appropriate platform to represent license holders.

KCC is not looking at opting out of the Statutory Supervisor but at opting out of financial standards which costs the license holders unduly.

Coastal permit renewal is separate from financial status.

11.6 Finalee

Letter to be sent to B Sanderson advising that trolleys are not to be used for loading crayfish & dinghies not to be stored under the fuel jetty gangway.

Owner of Nissan Micra (Red) to be ascertained & advised long term parking not available in marina car park.

11.7 Speed in Car Park

Bottle neck at boatshed potentially dangerous. Keri Youth Sail asked to keep safe/off the road if at all possible. New water tap possible for 420 washing to be locked up with key for KYS/Squad.

11.8 Trustee Executors Fee

The committee agreed to write back to Trustees Executors reiterating that the fee increase is not justified. Letter to be sent with copy of Law North opinion re financial services provider status (receipt anticipated) & copy of Hon. C Foss letter to Whitianga.

11.9 BDO Audit Letter of Engagement

It was resolved to sign the letter of engagement for BDO as auditor.

Proposed L Ayr/Seconded A McSweeney: Carried

12 Next Meeting

7.30pm Tuesday 16 September 2013

Venue: Committee Room, Club & Marina Office.

Meeting closed 11.31pm