

Kerikeri Cruising Club (KCC) Marina Committee Minutes

**Meeting of the Marina Committee Tuesday 14 June 2016
at Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay
Road, Kerikeri.**

The meeting commenced at 6.30pm

1 Attending

P Woods (Chair), J Murdoch, K Staff, P Stocker, P Pedersen, P Harris (Deputy Chair),

P McLea, M MacDiarmid (attending)

2 Apologies

M Carere, P Stocker

It was resolved that the apology be accepted

Proposed P Woods/Seconded Jim Murdoch: Carried

3 Confirmation of minutes of previous meeting

It was resolved that the minutes of the meeting 10 May 2016 be accepted.

Proposed P Harris/Seconded J Murdoch: Carried

4 Maintenance

- Haul out – no bookings over the next couple of months, similar to last year
- NZMOA – best practice for haul out to get people off the boat before the boat is hauled on a trailer to avoid ladder use & hauling people. Options could include boating people off their boats, design of a mobile stair case. Committee will think on solution options.
- Pile floats – being repaired for reuse
- Petrol motors – now stored in boat shed
- Trial run on mobile water pump – modifications made so the system works
- Haigh Workman currently completing marina audit
- 20 piles approx. will need replacing in the near future but are safe until 2017 based on KCC scale
- One of the breakwater through-bolts broke when it was being tightened. P McLea to commission a Rod Extraction Tool (RET) with a view to viewing sample rods to assess overall condition
- One of the stainless steel breakwater pile guides has broken in two places. Total Engineering will remove one at a time to repair & return same day. Request guide be 'beefed' up with a gusset or angle – measure gap & see if tap-welded plates are a possibility

- Flitch plate towards the end of the breakwater is moving as lugs & holes have worn. More research & costing required before a decision is made. Remove outer whaler to inspect the condition of the flitch plate.
- Water leak – lock the first tank

5 Health & Safety

M MacDiarmid completed 1st aid refresher

6 Matters Arising

Tree replacement what species? M MacDiarmid

Car parking – meeting between KCC, FNDC & B Buckland scheduled for 5 July

7 Correspondence

From/To	Regarding	Action/recommendation
FNDC	Parking Plan	Issue under discussion with FNDC
NZ Marina Operators Association	Industry best practice for disembarking persons from a vessel at the haul out area, & for working under suspended loads on the haul out lift.	
NZ Marina Operators Association	AGM, Conference, Training Tour	<i>It was resolved to send P McLea to the AGM. Proposed J Murdoch/Seconded P Harris: Carried</i>

*It was resolved to accept the inwards & outwards correspondence.
Proposed P Stocker/Seconded K Staff: Carried*

8 Finances

*It was resolved to approve the Budget with legal fees increased to \$20,000
Proposed P Woods/Seconded K Staff: Carried*

General Committee to receive copy of the P & L & budget.

A profit & loss report to 31 May 2016 & invoices for payment were distributed prior the meeting.

*It was resolved to authorise the invoices for payment as circulated prior the meeting.
Proposed P Woods/Seconded J Murdoch: Carried*

8.1 Debtors

Debtors has low balance

9 Berth Licence Sales

None this month

10 Compliance

Copy of the Consent has been sent to all marina committee
Fuel jetty signage has been ordered
Fuel jetty changes have been organised e.g. drip tray
Marina audit underway

11 Marina Manager

Marina database upgrade underway.

12 KCC General Committee Report Back

13 General Business

*It was resolved to invest \$38,960 with ASB in a term deposit for 180 days.
Proposed P Woods/Seconded P Pederson: Carried*

14 FMCA Sub-Committee

Proposal for a trust structure has been sent from Law North to Trustees Executors.

Proposed AGM dates are:

Marina AGM – 22 September Thursday

Club AGM – 29 September Thursday

To be checked & adopted by KCC General Committee & Trustees Executors.

15 Next meeting

Tuesday 12 July 2016 6.30pm

Meeting closed 8.49pm