

Kerikeri Cruising Club (KCC) Marina Committee Minutes

Meeting of the Marina Committee Tuesday 12 December 2017 at Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay Road, Kerikeri.

The meeting commenced at 6.30pm

J Murdoch (Chair), P Harris, L Ayr, P Pederson, P Williams

M MacDiarmid, P McLea, (attending)

1 Apologies

M Carere, P Stocker

Resolution	That the apologies above be accepted. Proposed L Ayr/Seconded: J Murdoch Carried
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2 Confirmation of minutes of previous meeting

Resolution	That the minutes of the meeting 14 November 2017 be accepted. Proposed L Ayr/Seconded P Harris: Carried
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3 Health & Safety

No incidents reported.

A few trailers have come down the driveway despite the signs.

Boat ramps will be cleaned before Christmas.

4 Maintenance

Haul Out	Maintenance will be done over Christmas close down period
Water	Both bores are operating & have been cleaned.
Haul Out Arms	Truweld & Fell engineers advise the arms have up to 12 months life remaining as they are rusting out from the inside out. Price for replacement, \$1800 - \$2,200

Resolution	That new haul out arms be commissioned & installed asap. Proposed L Ayr/Seconded P Harris: Carried
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Conduit	P McLea to pull cable up under the gangway & organise support for conduit to avoid further cable wear. Two people to haul the cable back up to the top of the gangway Is cable 2 or 1 sheath? 2 sheath P McLea can touch, 1 sheath needs electrician
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Mens Showers	Refurbishment finished
Sanivac	Priming tank now needs to be installed - P Pederson & P McLea Consent for pump out to committee – M MacDiarmid Letter to NRC that sewage pump out will be moved to floating jetty to improve its operation. Advise interested parties that work is underway

Resolution	That a budget of \$2,000 be approved to install a priming tank on the pump out. Proposed P Williams/Seconded J Murdoch: Carried
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Boat Ramp	Old ramp being undermined & repairs planned
Marina Sewage	Filters in holding tank need clearing/cleaning every 6 months
Navigation Lights	Purchase new lights for fairway Repair breakwater return light – green – check first for damage/cleaning

5 Matters Arising

Driveway – recommend to Club that signage warning “Private Driveway – Use at Your Own Risk” be installed

5.1 Reclamation Title

More documentation required – Law North – what expectation/what is the hold up? January when Law North re-opens? – M MacDiarmid

5.2 Haul Out Consent Variation

L Ayr has an RFS number & will chase in 2018.

5.3 Marine Pathways Plan

Mediation has begun

5.4 Contracts Policy

P Williams & M MacDiarmid

6 Correspondence

From/To	Regarding	Action/recommendation
C Mueller	Progress on pump out	Keep updated
Resolution	That the inwards & outwards correspondence be approved. Proposed L Ayr/Seconded P Harris: Carried	

7 Finances

A profit & loss report to 30 November 2017 & invoices for payment were distributed prior to the meeting.

Resolution	That the marina cost of refurbishing boat shed bathroom be recouped from the marina refurbishment fund. Proposed J Murdoch/Seconded L Ayr: Carried
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Resolution	That 40% of the cost of refurbishing same be recouped from the Club. Proposed J Murdoch/Seconded L Ayr: Carried
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Resolution	That the profit & loss report to 30 November 2017 be accepted & to authorise the invoices for payment as circulated prior. Proposed L Ayr/Seconded P Pederson: Carried
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8 Berth Licence Sales

Resolution	That the a recommendation go to the KCC General Committee that the following berth licence transfers be completed subject to all Club conditions being met: C43 From Azimut Farms to J Rae & J Farrington Proposed P Harris/Seconded J Murdoch: Carried
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9 Compliance/Resource Consent

New licences will need to be distributed to all licensees. M MacDiarmid to liaise with Law North on correct procedure. Licensees will be reminded to check their details on the licence.

10 Policies

P Williams & M MacDiarmid to draft "Contracts Policy"

11 General Committee Business

Resolution	To appoint L Ayr as the marina Committee's representative on the Boating Facilities Working Party. Proposed P Williams /Seconded P Pederson: Carried
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Resolution	To confirm there will be no January 2018 meeting of the Marina Committee & that invoices for payment & any berth licence transfers be pre-approved subject to details of these being circulated with a 3 day objection period. If objection(s) is received a meeting will then be called. Proposed L Ayr/Seconded P Williams: Carried
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12 Marina Trust

Meeting in January 2018

13 General Business

Rubbish survey to be drafted

14 Next meeting

February 2018
Meeting closed 8.26pm