

# Kerikeri Cruising Club (KCC) Marina Committee Minutes

## Meeting of the Marina Committee Tuesday 11 June 2019 at Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay Road, Kerikeri.

### The meeting commenced at 6.26pm

J Murdoch (Chair), P Harris, P Pederson, L Ayr, A Stephenson, P Stocker

M MacDiarmid (attending)

### 1 Apologies

M Carere,

Resolution	That the apologies be accepted. Proposed J Murdoch/Seconded P Harris: Carried
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### 2 Confirmation of minutes of previous meeting

Resolution	That the minutes of the meeting 14 May 2019 be accepted. Proposed L Ayr/Seconded P Pederson: Carried
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### 3 Health & Safety

Review of induction for contractors	M MacDiarmid to draft
Boat Ramp	Fill the trench at the bottom of the boat ramp Pack rocks in with a digger
Mast Gantry Policy	Specify in the policy that "people not to be hoisted"
A & B Pier	Centre beams & screws installed. Good result, Reduces tripping hazards & pier movement.

### 4 Maintenance

Haul Out Steering Arm	P McLea & P Pederson to design a solution & get prices. Drain from grate to cesspit is blocked – Hydrotec? Industrial water blaster First catchment chamber emptied
Stainless Steel Pile Guides	Kawakawa Engineering under construction
Piling	M MacDiarmid to refine the quotes, investigate sleeving, green heart options in more details & recommend course of action to next meeting. Underwater pile inspections underway
Pile Caps	Measured & ready to order. Only two manufacturers. P McLea to order & install.
Fuel Jetty	Materials ordered, stainless hardware arrived, awaiting timber

Sewage	System may be overflowing, drain layer to advise 2 out of 4 soakage holes are blocked. Trying chemicals to clear.
Oil Spill	Equipment & staff time to clean up will be charged to boat owner

## Matters Arising

### 4.1 New Licences

Eclipse Partnership – deadline & clean-up – one person please on licence

### 4.2 Security Gate

Order made, delivery estimated end of June

### 4.3 D35 Alterations

Application submitted

### 4.4 Beach Refurbishment

J Murdoch met with Richard Ryanman-Hamilin from Tompkin & Taylor in Auckland.

Gabions would be expensive to install.

Timber piles could be an option, combined with small (preferably round) stones.

Survey information required

J Murdoch met with NRC, Paul Maxwell, structures like this not likely to be a problem. A variation to the consent would be necessary be not necessarily notified.

General Committee will be advised & approval sought for development plan.

Resolution	That J Murdoch be seconded to develop the beach refurbishment with the assistance of P Stocker, L Ayr. Proposed L Ayr/Seconded P Stocker: Carried
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Resolution	That a budget of up to \$5,000 be approved for the development of a beach refurbishment plan by Tompkin & Taylor. Proposed J Murdoch/Seconded P Harris: Carried
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### 4.5 Company Ownership of Berth Licence

Change to Marina Berth Rules – changes to ownership of company or family trust constituents must be notified to the Club & approved by the Club

Draft & have reviewed by Law North – M MacDiarmid

## 5 Correspondence

To/From	Regarding	Action
K Harris	Rules stand	
G Braddock	No objection to live-aboard being granted	

## 6 Finances

A profit & loss report for the previous month & invoices for payment were distributed prior to the meeting.

Debtors stand at less than \$1,900

Resolution	That the profit & loss report to 31 May 2019 & invoices (as circulated & advised) to be paid & accepted Proposed J Murdoch /Seconded P Stocker: Carried
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## 6.1 Budget

Key card for gates

Pile guides

Pile sleeving - greenheart with sleeves wherever possible to ensure consistency of pile guides

Beach planning & variation consent

## 7 Berth Licence Transfers

Resolution	That the transfer of the following licences be recommended to the Kerikeri Cruising Club General Committee A33 (12m) Meditation Tour Ltd to Seung Heun Ltd subject to receipt of the required documentation. Proposed J Murdoch/Seconded P Harris: Carried
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## 8 General Committee Update

### 8.1 Council Issues

Would the Club consider clarifying with the local councils that there is no commercial activity at the marina (including marina piers, fuel jetty, car park & boat ramp). Example: no loading or unloading of passengers or off-site contractors onto the fuel jetty, or materials at the boat ramp.

Also, lodge a note with NRC that KCC does not provide car parking, dinghy storage or other on-shore facilities for swing mooring licensees. Anecdotally, recent swing mooring license applicants have included KCC facilities on their applications.

Query to the councils, with the planned expansion of the Windsor Landing mooring area what on-shore facilities will be provided to service the users (toilets, car parks, rubbish)? KCC had to provide a certain level of servicing as part of its marina development & these are now under immense pressure & increased number of moorings will exacerbate this.

## 9 General Business

### 9.1 Etchell Sponsorship Sign

Marina reiterates that there is no commercial activity on the marina & is moving to limit &/or eliminate such activity. A sponsorship banner blurs the line & as such the marina committee is not in favour. The Marina Committee suggests that the Etchell sponsor be included on the 'main' outside sponsorship board/sign that is to be installed by the Club.

### 9.2 Berth Rental

Resolution	That the following berth rental rates be adopted from 1 August 2019 & that KCC review berth rental rates annually with a view to keeping them within 75%-85% of bench marked prices.			
	Berth size (m)	Daily	Daily Peak	Monthly (Club member rate)
	10m	21	24	380

	12m	24	27	420
	14m	29	38	550
	16m	35	45	600
	18m	39	53	700
	20m	45	60	850
	25m	57	75	1200
Proposed J Murdoch/Seconded P Harris: Carried				

### 9.3 Committee Membership

Resolution	That P Pederson take the position of Marina Committee chair. Proposed J Murdoch/Seconded P Stocker: Carried
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Check Coastguard visitor pool arrangement, is the pool disadvantaged by them not occupying their licenced berth. M MacDiarmid believes not but will check.

## 10 Next meeting

9 July 2019

Meeting closed 9.23pm