

# Kerikeri Cruising Club (KCC) Marina Committee Minutes

**Meeting of the Marina Committee Tuesday 19 August 2015  
at Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay  
Road, Kerikeri.  
The meeting commenced at 6.30pm**

## 1 Attending

P Woods (Chair), P Harris (Deputy Chair), P Stocker, J Murdoch

M MacDiarmid (attending)

## 2 Apologies

M Carere, K Staff

*It was resolved to accept the apology.*

*Proposed P Woods/Seconded P Harris: Carried*

## 3 Confirmation of minutes of previous meeting

*It was resolved that the minutes of the meeting 14 July 2015 be accepted.*

*Proposed P Woods/Seconded J Murdoch: Carried*

## 4 Matters Arising

### 4.1 Water

Working group progressing.

## 5 Health & Safety

M MacDiarmid attending a seminar on the changes to the OHS legislation

## 6 Maintenance

Fire water emergency tank leak is being fixed.

C40 . corner bracket has been replaced.

Storm-water all manhole covers have been located & storm-water settling tank emptied. Tests will be conducted to see if this cleaning has made a difference to the zinc content.

Power plinths to be surveyed/audited for condition. Use contractor.

## 7 Refurbishment

Adjusted refurbishment contribution from when the new licences are distributed to reflect aging structure & increased refurbishment requirement.

*It was resolved to approve the refurbishment adequacy report to 30 June 2015.*

*Proposed P Stocker/Seconded J Murdoch: Carried*

## 8 Correspondence

From/To	Regarding	Action/recommendation
NZ Marina Operators Association	Annual Conference & AGM notice	No participant from KCC this time. Alternative OHS training may be pursued.
NZ Marina Operators Association	Clean Marina Programme	Should KCC join to indicate commitment to responsible management of marina?
P Henderson	Keel washing resource consent application	Advice from NRC is that if KCC supports this application it will relinquish any right to comment on the application further down the track. Recommendation: do not support at this stage a) application has not been sighted, relinquishing status as a potentially adversely affected party not advisable given the marina's own water & sediment issues.
N Hilford	Complaint about fees increase	M MacDiarmid to further respond re complaint received & reason for increase.
NRC	Biosecurity Charter	For committee information, see Managers Report
B Dwight	Notice to vacate the marina due to overdue berth rental	
NZ Marine Industry Association	Membership promotion	Suggest we leave this until new staff member is ready for training.
NRC/J Murdoch	NRC are able to produce a spreadsheet of all the marina's testing sites since the beginning of the marina	Testing results have been forwarded to J Murdoch & LMD Planning for use in the consent process.
NRC	Fanworm meeting minutes	
NZ Marina Operators Association	AGM information	
D Tucker	Enquiry re berth size	
NZ Marina Operators Association	Membership certificate	

*It was resolved to accept the inwards & outwards correspondence.  
Proposed P Woods/Seconded P Harris: Carried*

## 9 Finances

A profit & loss report to 31 July 2015 & invoices for payment had been circulated. The monthly reconciliation of visitor berth rental paid into the marina account 1 . 31 July 2015 was \$20,995.47. This will be transferred to the rental account once reviewed by the Treasurer.

*It was resolved to accept the profit & loss report & authorise the invoices for payment as advised prior to & advised at the meeting (BOI Septic Tank Cleaners \$1,426 haul out & storm water settling tanks), (& visitor reconciliation payments to be made once approved by Treasurer).*

*Proposed P Woods/Seconded J Murdoch: Carried Abstain P Harris*

## 10 Marina Manager

A report had been circulated:

It was noted that:

- interviews for the marina operator position were now scheduled
- measures for the management of Mediterranean Fanworm had been standardised with the other Northland marinas (a slight relaxing of KCC's previous conditions) but that additional audit (desk, above & below water) measures would be undertaken to reduce the risk of Fanworm infecting KCC's marina & moorings
- J Gibb is drafting a comprehensive report on the water systems at the marina & Club

Berth licence transfers of:

B32 . D Wards & C Whitelaw to P Pederson & J Whiteman

B13 . D Watts to Politifex Williams Family Trust

Had been approved at the KCC meeting on 18/8/15.

Fanworm measures were discussed.

## 11 KCC General Committee Report Back

*It was resolved that the request to submit an application to extend a berth be declined at this time on the basis that an undertaking has been given to the affected parties that no variations are being sought for the renewal of the marina consent.*

*Proposed P Woods/Seconded P Harris: Carried*

*It was resolved to approve the Management Certificate to 30 June 2015 subject to BDO approval of the final additional paragraph relating to the change in financial reporting & status as an Issuer.*

*Proposed J Murdoch/Seconder P Woods: Carried*

## 12 General Business

### 12.1 Resource Consent Application

J Murdoch summarised progress to date. Affected parties are being consulted.

## 13 Next meeting

Tuesday 8 September 2015 6.30pm

Meeting closed 9.01pm