

Kerikeri Cruising Club (KCC) Marina Committee Minutes

Meeting Thursday 9 May 2023 at the Kerikeri Cruising Club clubhouse, 346 Opito Bay Road, Kerikeri The meeting commenced at 6.00pm

P Woods (Chair), R Dempster (Deputy Chair), M Carere, D Brock, M Simpson, M Lucas,

M MacDiarmid, (attending)

1 Apologies

D Brock, M Simpson, M Carere

2 Confirmation of Minutes

Resolution	That the minutes of the 11 April 2023 & 2 May 2023 meetings of the Marina Committee be accepted. Proposed R Dempster/Seconded P Woods: Carried
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3 Health & Safety

Fuel jetty – signage has been reinstalled

Zindabar- Marina Committee briefed on incident (5/5/23). Request that the Manager write to the berth licence holders to formalise the situation.

Hazard Register: reported to Marina Committee rather than specific hazards. July meeting to view the hazard register

Spill kits – currently one available at the fuel jetty. Spill control at haul out: investigate what components would be appropriate (useful & affective), add to budget for spill management.

M Lucas will contact Salters to see if a bunded oil recycling tank is available.

4 Marina Maintenance

Water - plenty

Haul out – slow due to bad weather, enquiries being made for alloy wheels, snatch block needs replacing – Cookes supply? Or get cheek plates repaired locally

NRC have advised they will be undertaking an on-site inspection of the haul out. Vacuum sander will be discussed with NRC at this time. Start resource consent variation application & discuss with NRC representatives.

Vacuum sander – park at your own risk signs to be installed

C, D & E pier bolt tightening now complete. E & D pier bolts all tightened. Bolts have been able to be tightened (some up to 2 turns). Seaward end of the breakwater was loosest.

Pile wear strips arrived
Fender strip on E pier reattached

Cleat prices for E32
\$1,250 each – C Jordan – stainless steel
\$1,900 for two – Truweld – stainless steel
\$1,100 for two – Truweld – galvanised

The Marina Committee approved purchase of the galvanised cleats

C, D & E pier fingers Ds 7 double DDs recommend replacing all bolts as a precautionary measure. This will be added to the 2023 2024 work schedule.

Stainless shackles – two have failed in recent weeks. Shackles between mooring lines & the pile rings are installed to reduce crevice corrosion on the pile mooring rings. But, shackles are starting to fail (though the cause is unknown). More research to determine best plan for future but no shackles to new pile mooring rings.

Bolts for A pier – bolts being sourced. Discussion with R Brown as piers A & B being replaced galvanised finger connection bolts are sufficient as these piers are anticipated to be replaced 'wholesale' in 10 years. This is different from the stainless bolts specified in the Condition Report.

4.1 Marina Refurbishment

The Marina Manager recommended the “Year One Schedule of Refurbishment Works” as extracted from the Marina Condition Assessment be adopted by the Marina Committee for further development & implementation. The Schedule will be reported to the Marina Committee at the regular monthly meeting with status updates, refinements & pricing details on each project as they are discovered. Pricing these projects & planning for implementation are currently underway.

Resolution	That the: <ul style="list-style-type: none">• Marina Committee adopts the Year One Schedule of Refurbishment Works & recommends it to the General Committee for adoption,• KCC Marina Trust be advised of the Schedule of Works & of the intention to access the funds managed by the Trust to meet the expenses (both materials & labour) contingent within the schedule with 2 monthly accounts presented to the KCC marina Trust for arrears payment as a suggestion for cash-flow management. Proposed M Lucas/Seconded R Dempster: Carried
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\$400,000 floor on the refurbishment account balance needs to be removed. M MacDiarmid to find where/when it was approved.

5 Matters Arising

5.1 Valuation

T Bingham where is valuation at? What timeframe?

5.2 Lights on Security Gates

Lights in the gates sufficient, add to A & D piers. Look at additional lighting on the office building pointing towards the car park

6 Correspondence

G Dixon – as per 15.2 the Marina Committee considers the marina as fit for purpose & does not intend modification at this time. If embarking/disembarking situation is unsafe, it is the vessel owner/berth licence holder's responsibility to make changes to make it safe (for example) a boat-based ladder or step set.

In addition, existing step sets throughout the marina are unapproved & may pose a safety risk. A notice to all berth licensees & occupiers with steps/stairs instructing their removal for that reason to be sent. M MacDiarmid to draft & circulate to Marina Committee

6.1 Waiting List

Circulated to the Marina Committee for information.
Check the Michaux berth is in visitor pool

7 Berth Licence Transfers

Resolution	That the berth licence transfers below be recommended to the General Committee for approval (sign & seal) subject to the paperwork being completed: B46 (12m) P & Z Harris to P Bullen Proposed P Woods/Seconded R Dempster: Carried
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8 Finances

Resolution	That Shorewise Engineering Consultants be engaged to produce suitable NZS 3910 contract documents, tender the works, produce a tender evaluation for the Club & manage the contract for the E Pier Refurbishment as specified. Proposed P Woods/Seconded M Lucas: Carried
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Budgeting for the coming financial year is underway. Of note: insurance expense for the marina is moving from \$45k/year to \$103k for the 2023 2024 year.

Resolution	That the invoices for payment, credit card payments & P&L to 30 April be approved & the Shorewise Engineering Consultants invoice, for preparation of the E Pier Refurbishment Drawings & Specifications, be recommended to the General Committee for payment via the KCC Marina Trust held refurbishment funds. Proposed P Woods/Seconded P Pederson: Carried
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9 General Business

9.1 Marina Matters

Articles to M Lucas

9.2 Power Plinths on A & B pier

Survey how many additional are needed & price up.

9.3 30 piles x 3 years

3 year contract being developed

9.4 Budget Items

Include \$50k excluding GST, \$250/berth/year exc GST for anticipated legal, accounting, planning, engineering, financial advice & feasibility studies pertaining to development of funding options for increasing the refurbishment funds.

9.5 Proposals for Alternative Funding Systems to Address a Projected Shortfall in Marina Refurbishment Provisions

Draft document tabled (scanned for D Brock, delivered to M Simpson) to the Marina Committee. Feedback by Monday 15th May to M Lucas. Proposal will then be forwarded to the KCC Super Sub-Committee.

Next meeting 9th May 2023

Closed 9.20pm