

Kerikeri Cruising Club (KCC) Marina Committee Minutes

Meeting of the Marina Committee Tuesday 14 April 2015
at Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay
Road, Kerikeri.

The meeting commenced at 6pm

1 Attending

P Woods (Chair), P Harris (Deputy Chair), J Murdoch, M Carere, K Staff

M MacDiarmid (attending)

2 Apologies

P Stocker

3 Confirmation of minutes of previous meeting

It was resolved that the minutes of the meeting 10 March 2015 be accepted.

Proposed P Woods/Seconded J Murdoch: Carried

4 Matters Arising

4.1 Pile Replacement

Wedges of PE worked although they did work out. Reinstall with cap.

4.2 D35

D35 – a stainless steel wear plate between fender piles & the 'T-Head', mooring lines could be adjusted so that at full high or full low the vessel would be close to the outer piles.

4.3 B1/B3 amalgamation

P Woods will pursue/investigate.

4.4 Water Testing

Water testing has indicated that the water is not potable.

Sand filter & secondary filter to remove solids & discolouration of water.

Communication to Club members re water is not potable.

5 Health & Safety

No issues advised.

6 Maintenance

P Donahoe not present.

7 Correspondence

From/To	Regarding	Action/recommendation
H Moloney	Enquiry re centre pile installation	Prices & process advised
NRC	Consent monitoring - Boat wash down water sampling results	Continue with filtering & operation processes
Trustees Executors	GST rate change on Statutory Supervisor charges	Noted & adjusted in accounts
NRC	Consent monitoring - Sediment Sampling	Implement NRCs recommendations
Transfield	Water testing results	Forwarded to Marina Committee

*It was resolved to accept the inwards & outwards correspondence.
Propose P Woods/Seconded P Harris: Carried*

8 Finances

A profit & loss report & invoices for payment had been circulated.
The monthly reconciliation of visitor berth rental paid into the marina account 1-31 March 2015 was \$7,986.41. This will be transferred to the rental account once reviewed by the Treasurer.
Audit fees – why increase, advise committee?

*It was resolved that the \$30,000 refurbishment account contribution 2014/2015 be transferred to the Statutory Supervisor & to advise the Statutory Supervisor to invest this with the \$29,688 that matures in May 2015.
Proposed J Murdoch/Seconded P Woods: Carried*

K Staff will investigate rates.

*It was resolved to accept the profit & loss report & authorise the invoices for payment as advised & tabled (Visitor Rental Pool \$7,986.41 once reviewed by Treasurer).
Proposed P Woods/Seconded M Carere: Carried*

9 Marina Manager

*It was resolved to recommend to KCC that the computer be replaced immediately (cost \$2,807) rather than wait until the existing machine fails.
Proposed P Woods/Seconded K Staff: Carried*

The committee discussed base pay ranges & the restrictions on staff leave during peak business periods & were comfortable with current policies & rates.

10 KCC General Committee Report Back

Summary given by P Woods.

11 General Business

11.1 FMA Sub-committee

P Woods advised that he would resign from the FMA Sub-committee. He will recommend that the present sub-committee be dissolved, & replaced with the Commodore (or their representative), Dean Smith Treasurer, & P Stocker, Marina Committee.

11.2 Resource Consent Application

J Murdoch summarised progress to date.

12 Next meeting

Tuesday 12 May 2014 6pm

Meeting closed 8.10pm